

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF
SENECA TOWNSHIP HIGH SCHOOL, DISTRICT 160, SENECA, IL

A regular meeting of the Seneca Township High School Board of Education was held on September 18, 2024, at 6:00 p.m. President Frye called the meeting to order with roll call.

1. ROLL CALL: Present: Johnson, Hamilton, Frye, Olson, Eltrevoog, Biros
Absent: Yandell

Others present: Superintendent Dr. Dan Stecken, Principal Mike Coughlin, Dean of Students Mark Giertz, Recording Secretary Nadine Maierhofer, Seneca High School student Colton Pumphreys, and Kim Bird from Hopkins & Associates.

2. RECOGNITION OF GUESTS AND VISITORS

Dr. Stecken introduced Colton Pumphrey from Mr. Decker's Art class. Colton joined our meeting tonight to present the Board of Education a new panoramic view of Seneca High School to be hung in the Board Room. Colton worked with our IT Department, mainly Jacob Ursua, to get just the right picture of the school taken with the school's drone. Then, with the help of Mr. Decker & Mrs. Sandeno, Colton was able to mat and frame the picture.

3. SUCCESS AT SHS

Dr. Stecken mentioned that the Art Department was off to a great start this year and appreciated all that they did for the school. Having Colton work on and present our newest picture of the school made a great new addition to the Board Room photos.

4. INVESTMENT REPORT

Dr. Stecken reviewed the Investment Report. President Frye stated that the Investment Report would stand approved as presented, subject to audit.

5. FINANCIAL INFORMATION

Dr. Stecken reviewed the Financial Dashboards.

6. TREASURER'S REPORT

In Rob Maierhofer's absence Dr. Stecken presented the Treasurer's Report. President Frye stated that the Treasurer's Report would stand approved subject to audit.

7. APPROVAL OF MINUTES

- A. Regular Board Minutes, dated August 21, 2024
- B. Curriculum Committee Minutes, dated September 4, 2024
- C. Discipline Committee Minutes, dated September 4, 2024

Dr. Stecken stated he received no additions or corrections to the minutes.
President Frye stated minutes would stand approved as presented.

8. ACCOUNTS PAYABLE

Dr. Stecken reviewed the accounts payable.

President Frye asked for a motion to approve the accounts payable as presented.

A motion was made by Joe Johnson and seconded by Jason Eltrevoog to approve the Accounts Payable as presented.

ROLL CALL: Ayes: Johnson, Olson, Biros, Eltrevoog, Frye, Hamilton
Nays:
Motion Carried

9. PUBLIC COMMENT

No requests for public comment were received.

10. EDUCATIONAL ITEM

Kim Bird, Auditor from Hopkins & Associates, reviewed our audit report. Kim mentioned that we had a "single" audit this year, which means that our revenue was over \$750,000. She mentioned that when they asked for documentation from the Business Office they received it with no problems. We earned a perfect 4.0 rating with no citations.

Cory Yandell stepped in at 6:12pm.

11. COMMITTEE REPORTS

Mr. Giertz briefed the Board on the topics covered in the Discipline Committee meeting held on September 4, 2024.

Mr. Coughlin briefed the Board on the topics covered in the Curriculum Committee meeting held on September 4, 2024.

12. SUPERINTENDENT'S REPORT

A. Finance Report

1. 2024-2025 Amended Budget Resolution

Having reviewed the budget during the Budget Hearing, Dr. Stecken recommended the board adopt the budget as presented.

A motion was made by Jason Eltrevoog and seconded by Rich Hamilton to approve the 2024-25 Amended Budget Resolution as presented.

ROLL CALL: Ayes: Eltrevoog, Frye, Hamilton, Johnson, Olson, Yandell, Biros
Nays:
Motion Carried

2. 2023-2024 Audited Financial Statements

Dr. Stecken stated that Kim Bird from Hopkins & Associates had already presented the 2023-24 financial audit. This was the district's second year with Hopkins, and there were some small adjustments that centered on best practice that Kim recommended we adjust. We will follow her recommendations. Compared to our experience with our previous auditor, our experience with Hopkins & Associates has been great, from excellent communication to timelines not being delayed on receiving our audit materials.

A motion was made by Joe Johnson and seconded by Tiffany Biros to approve the 2023-24 Audited Financial Statements as presented.

ROLL CALL: Ayes: Johnson, Olson, Yandell, Biros, Eltrevoog, Frye, Hamilton
Nays:
Motion Carried

B. Personnel Report

1. Co-Curricular List Update

Dr. Stecken informed the Board of Education that there was nothing to report or add, this list has every position filled.

2. Hire Paraprofessional M. Wills

Dr. Stecken stated that we had an unexpected late influx of transfer students in our Life Skills Program. We had to re-advertise our open paraprofessional position to support the increased class size in Life Skills.

Molly Wills interviewed and has started, she is doing a nice job assisting the team in this department.

3. Letter of Retirement J. Walsh

Dr. Stecken mentioned that Jodi Walsh has submitted her letter of retirement. She is a quality asset in our START Department and to our staff. Replacing her will leave some big shoes to fill in a classroom that supports our At Risk students beginning in the January/Spring Semester..

A motion was made by Sara Olson and seconded by Cory Yandell to approve the Personnel Report as presented.

ROLL CALL: Ayes: Olson, Yandell, Biros, Eltrevoog, Frye, Hamilton, Johnson

Nays:

Motion Carried

C. Building, Grounds & Transportation

1. Building Update

Dr. Stecken reviewed the Building, Grounds & Transportation Report from Jim Harsted.

2. Health Life Safety Project Update

Dr. Stecken updated the Board on the elevator project. Last month was a major setback on a missing part for our elevator, but then it arrived! He is hoping that September 20th could potentially be the elevator project completion day. His fingers are crossed.

3. Turf Project Update

Dr. Stecken shared in the Board Packet his meeting notes from the 9/11/24 on-site owner construction manager meeting. He also briefly mentioned that the concrete curbing is going well.

D. Executive Session

Dr. Stecken indicated he would call for an Executive Session at the end of the meeting.

13. PRINCIPAL/DEAN OF STUDENTS

A. Overnight Trips

Mr. Coughlin stated that the overnight trips reviewed in the chart outlined the planned trips that were over 200 miles, overnight, or both. He also stated there were no huge changes to the list.

A motion was made by Tiffany Biros and seconded by Rich Hamilton to approve the 200 mile/overnight trips as presented.

ROLL CALL: Ayes: Biros, Eltrevoog, Frye, Hamilton, Johnson, Olson, Yandell
Nays:
Motion Carried

B. Fundraisers

Mr. Coughlin reviewed the Fundraisers for the 2024-25 school year. Most of the clubs and sports teams earn money by working the concession stands or service-oriented fundraisers.

C. Freshman Orientation

Mr. Coughlin mentioned that our incoming Freshman really enjoyed our two-day orientation. The feedback that they received from the incoming freshman showed that it was a "good" day and a half in the building.

D. Dean of Students Report

Mr. Giertz stated that his "stats" reporting would start up next month. He mentioned that SRO Sangston has already had a few emergency drills scheduled here at the beginning of the year. He continued saying that the balance of his report would be presented in the Executive Session.

14. ADMINISTRATIVE COMMUNICATIONS

Dr. Stecken mentioned that there was a Memo from the Village of Seneca, and 5 FOIAs from Owen Wang with the Illinois Valley Times requesting several different pieces of information:

1 - Official enrollment for each school, as reported to the state, for the new school year.

2 - A copy of the school calendar for the upcoming school year.

3 - A list of all school activities and clubs for the new school year, as well as their faculty/sponsor name

4-A list of all new teachers and staffw/the following information: name, school name, title, bio, and photo. Also requesting a list retiring/leaving teachers and staff withe following information: name, school name, title, years of service.

5 - A list of all teachers and staff including: staff/teacher name, school name, title, and salary.

He concluded saying that there were 3 messages from the Superintendent to read.

EXECUTIVE SESSION

A motion was made by Joe Johnson and seconded by Rich Hamilton, to adjourn to Executive Session, to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees, student discipline, and pending litigation.

ROLL CALL: Ayes: Johnson, Olson, Yandell, Biros, Eltrevoog, Frye, Hamilton
Nays:
Motion Carried

15. ACTION ITEMS AFTER EXECUTIVE SESSION

There were no action items after the Executive Session.

16. ADJOURNMENT

The meeting was adjourned at 7:00 p.m.



President, Board of Education

10-16-24
Date



Secretary, Board of Education

10-16-24
Date