

Seneca Township High School
Building, Grounds & Transportation Committee Meeting
Wednesday, August 7, 2024 at 4:30 p.m.
Seneca High School Land Lab

Present: Dan Stecken, Jim Harsted, Joe Johnson, Cory Yandell

Absent: Ron Frye, Stacey Gould

The meeting began at 4:30 PM.

A. Public Comment - None

B. Building, Grounds & Transportation

1. Summer Project Update - Jim Harsted went over the long list of summer projects from the Summer of 2024. Amongst projects completed include: tons of painting throughout the main and west campus, landscaping updates throughout the campus, track discus area overseed, leveled, tiled, and looks nice, AG kitchen project looks great, waiting on wall mount brackets, bathroom fixture upgrades, security upgrades, courtyard cleaned up, weight room floor removed and new floor installed, new gym concerns, storage areas cleaned up and decluttered, assembled new furniture, bleachers in the old gym are almost installed, new gym HVAC are functioning properly now, classroom movements, elevator problems, etc.

2. Building Services Report - Jim Harsted went over his building services report discussing the litany of items that the summer crew has been tackling. From revamped landscaping to district wide painting projects, and managing facility projects, it has been a busy summer.

3. 2024-25 Budget- Dan Stecken presented the fiscal year 2024-2025 budget. Dan stated that there have been no major changes to the budget since the last meeting. Items to note include debt payments (\$215K in interest and \$435K in principle), the baseball and softball turf project, and an estimated increase in property tax revenue from roughly \$14.1M in FY24 to \$14.5M in FY25.

4. Health Life Safety Project Updates - Dan reviewed the very frustrating news with the elevator project. The elevator contractor TKE has not been a satisfactory contractor, ignoring emails and calls and this week informing the performance contractor, GRP Wegman, that they are missing parts and will not install any of the elevator cab until all parts are in, with a *tentative* timeline of end of September. Dr. Stecken informed the committee that this is a setback, but we will not shut down or interrupt classes, students, and staff with this work. This was one of the worries all along with this project and that reality has set in. Dr. Stecken showed the committee the timeline, and project planner, as well as discussing that the elevator was authorized to order 18 months ago.

5. Vehicle Rotation Update -The committee reviewed the vehicle rotation update with recent purchase of a new Kubota zero tum mower for the main campus, sending the older John Deere zero tum to the Land Lab due to the Exmark zero tum's repairs. In this fiscal year budget includes a new bus and a van. Dr. Stecken also informed the board committee that the new Ag truck is in and ready for pick up. the following will

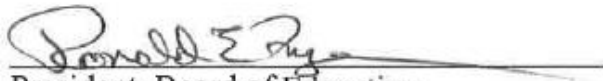
be approved at the August 21st Board of Education meeting, and we will pick it up the following day.

6. Facilities Plan Update - Dan reviewed the projects completed this past year, as well as giving a status report on current projects, VERY near completion, including (Ag Kitchen, Track Discus Area, Track windscreen project, Old gym bleacher replacement, and wrestling room flooring). All of those projects, minus the wrestling room floor will be complete before students and staff report on the 15th.

7. Seneca High School Land Lab Update - The committee spent an extensive amount of time touring the Land Lab, discussing needed improvements, needed investments, and future plans for the area. Recent improvements include installing security cameras and upgrading the Wi-Fi inside. The committee agreed that improvements to come include: (1) paint the building and shed a matching color, (2) continue to improve the perimeter fencing in the entrance and neighboring farm fencing, (3) fix the fencing around the sewage pond, (4) plan to build a trailer storage building, (5) major attention including new gravel and grading to the parking lot and driveway areas, (6) hydraulic grass rolling of all grass areas next spring, (7) continue to provide great facilities and programs for our AG students and community members, (8) dredge the fishing pond to remove much of the silt that has filled in, (9) pull and reinstall landscaping around the building, (10) continue to maintain the cross country course, and then (11) determine long range plans for goat pen, and other areas of the

grounds.

8. Fund Balance Report - Dan reviewed the latest fund balance report and stated that even with the gym project this past year, total fund balances only decreased \$6.8M. Fiscal year 2025 beginning fund balance (unaudited) is \$27.2M. Dan mentioned the District does not expect any major audit adjustments.
- C. Other - Dan reviewed and discussed a couple of parcels of land for sale with the opportunity of residential development. Unfortunately, the one parcel of 7 acres Dr. Stecken confirmed sits in the flood plain and isn't suitable to build on.
- D. Adjourn -The meeting adjourned at 5:26 PM.


President, Board of Education

8-21-24
Date


Secretary, Board of Education

8-21-24
Date