

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF
SENECA TOWNSHIP HIGH SCHOOL, DISTRICT 160, SENECA, IL

A regular meeting of the Seneca Township High School Board of Education was held on January 17, 2024, at 6:00 p.m. in the Board of Education Room at Seneca High School. President Frye called the meeting to order with roll call.

1. ROLL CALL Present: Johnson, Hamilton, Frye, Eltrevoog, Yandell, Biros
Absent: Olson

Others present: Superintendent Dan Stecken, Principal Mike Coughlin, Dean of Students Mark Giertz, Recording Secretary Nadine Maierhofer, Treasurer Rob Maierhofer, and November/December Student of the Month winners and guests.

2. RECOGNITION OF GUESTS AND VISITORS

Mr. Giertz recognized our November & December Students of the Month winners.

Due to the timing of this Board Meeting and a Boys Basketball game we had to move the Executive Session and Principal/Dean of Students portion of the meeting up to follow the Recognition of Guests and Visitors. Dean of Students not only attends the Board Meeting, he is also Assistant Coach for the Boys Team.

EXECUTIVE SESSION

A motion was made by Joe Johnson and seconded by Rich Hamilton, to adjourn to Executive Session, including Administration, to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees, and student discipline.

ROLL CALL: Ayes: Johnson, Yandell, Biros, Eltrevoog, Frye, Hamilton
Nays:
Motion Carried

3. ACTION ITEMS AFTER EXECUTIVE SESSION

There were no action items.

4. PRINCIPAL/ DEAN OF STUDENTS REPORT:

A. Non-Tenured Teachers

Mr. Coughlin reviewed the Non-Tenured Teachers list. He stated we are in a great spot with these good group of teachers.

B. First Semester Stats

Mr. Giertz went over the first semester summary of August 15, 2023, to December 20, 2023, reviewing attendance, grades, and discipline referrals.

5. SUCCESS AT SHS

Dr. Stecken mentioned our wonderful plow/salt crew (maintenance) and then those that do the evening building checks (housekeeping) as they have gone above and beyond over the last few weeks with the weather we have had. He would also like to recognize Coach Witte, the Boys Basketball Team, and Jeff Maierhofer on the Throwback Basketball Game they put on. He continued we had a few "behind the scene" workers, such as Sherry Neimann in organizing pictures from all the past games, Diane Ruff for printing them all, Shelly Sutton and Cara Radtke for all of their painting and cleaning of the bathrooms over at the West Campus. Last but not least Bob Laycoax for replacing bathroom fixtures over there as well.

6. INVESTMENT REPORT

Dr. Stecken reviewed the Investment Report. President Frye stated that the Investment Report would stand approved as presented, subject to audit.

7. FINANCIAL INFORMATION

Dr. Stecken reviewed the Financial Dashboards.

8. TREASURER'S REPORT

Rob Maierhofer presented the Treasurer's Report. President Frye stated that the Treasurer's Report would stand approved subject to audit.

9. APPROVAL OF MINUTES

A. Regular Minutes

Budget Hearing Minutes -December 20, 2023
Truth in Taxation Hearing Minutes - December 20, 2023
Regular Board Minutes - December 20, 2023
Policy Committee Minutes - January 10, 2024
Co-Curricular Committee Minutes -January 10, 2024

Dr. Stecken stated he received no additions or corrections to the minutes. President Frye stated minutes would stand approved as presented.

B. Executive Session Minutes and Destruction of Audio Tapes

Dr. Stecken requested that Executive Session Minutes from July 2023 through December 2023 be approved. He also asked for the destruction of the Audio Recordings of the Executive Session Meetings from January 2022 through June 2022, since 18 months have now passed and written minutes of the meetings were previously approved.

A motion was made by Joe Johnson and seconded by Cory Yandell to approve the Executive Session minutes from July 2023 through December 2023 and the destruction of the Audio Recordings of the Executive Session from January 2022 through June 2022, since 18 months have now passed and written minutes of the meetings were previously approved.

ROLL CALL: Ayes: Johnson, Yandell, Biros, Eltrevoog, Frye, Hamilton,
Nays:
Motion Carried

10. ACCOUNTS PAYABLE

Dr. Stecken reviewed the accounts payable. President Frye asked for a motion to approve the Accounts Payable as presented.

A motion was made by Jason Eltrevoog and seconded by Tiffany Biros to approve the Accounts Payables as presented.

ROLL CALL: Ayes: Eltrevoog, Frye, Hamilton, Johnson, Yandell, Biros
Nays:
Motion Carried

11. PUBLIC COMMENT

No public comments were presented.

12. EDUCATIONAL ITEM

No Educational Item.

13. COMMITTEE REPORTS

Jason Eltrevoog from the Policy Committee briefly discussed some of the updates as well as touching on several key points of the 1st Reading of our PRESS Policies.

Dan Stecken briefly went over top discussion topics from the Co-Curricular Committee meeting. He shared an update on Football, Fall Sports Numbers,

Winter Sport Update, Balcony Construction; along with a New Gymnasium Update.

14. SUPERINTENDENT'S REPORT

A. Finance Report

1. Gymnasium Addition Pay App 11

Dr. Stecken briefly went over the 11th Pay App construction payment for our Gymnasium. He stated that after this payment we have paid for 81% of the project.

A motion was made by Joe Johnson and seconded by Rich Hamilton approve the Gymnasium Addition Pay App 11 to Shales McNutt Incorporated as presented.

ROLL CALL: Ayes: Johnson, Yandell, Biros, Eltrevoog, Frye, Hamilton
Nays:
Motion Carried

2. Approve Non-Certified Staff Seniority List

Dr. Stecken stated that each year the Board is required to adopt this list, which would only be used in case of a Reduction in Force. He also stated that this does not prevent Administration from terminating an employee for just cause. The union presidents have been given this list for their review.

A motion was made by Tiffany Biros and seconded by Rich Hamilton to adopt the Non-Certified Staff Seniority List as presented.

ROLL CALL: Ayes: Biros, Eltrevoog, Frye, Hamilton, Johnson, Yandell
Nays:
Motion Carried

B. Personnel Report

1. Assistant Football Coach Letter of Resignation

Dr. Stecken stated in their packet was a letter of resignation from Assistant Football Coach, Mr. Ken Sangston. He continued saying that Mr. Sangston is dedicated to his work and will now be able to supervise home football games.

2. Co-Curricular List Update

Dr. Stecken stated that this list still includes the vacant track opening and then the assistant football coach opening. He stated that we also have a volunteer for the Bass Fishing Team, Mr. Jason Mann, who will help with the supervision and boat driving duties as his daughter is on the team.

3. Vacancies Update

Dr. Stecken shared with the Board several positions that will be open in the 2024-25 school year.

1. Agriculture Faculty Member

We hope to have interviews for this position at the end of January and into early February, with a recommendation to the Board of Education at the February meeting.

2. Art Faculty Member

We have plans to attend the ISU and NIU educator's career fair in late February and early March. We will conduct interviews after these meetings.

3. CTE Paraprofessional

We anticipate that Mr. Misener will officially "retire" this year; therefore, we will need a replacement for him.

4. Security Monitor

Mr. Dale Long has been with us since the advent of this position and has been a great service. He will be "retiring" from the district and moving away after this school year. We will need to advertise this spring for a replacement for the 24-25 school year.

5. Subs/Bus Drivers

We are always in need of more substitute teachers, substitute aides, and substitutes for our custodial and cafeteria staff. We have increased our in-house bus driver pool as the need for bus drivers is always there.

C. BUILDING, GROUNDS, & TRANSPORTATION

1. Building Update

Dr. Stecken reviewed various building related projects that Jim Harsted and his maintenance crew are working on.

2. Gymnasium Addition Update

Dr. Stecken mentioned there were a few change orders along with several observation reports. He ended stating that there was a signed agreement from Correct Digital Displays to complete their work by March 1, which includes the audio system, exterior lighting, and marquee sign.

3. Disposition of Unneeded Property

Dr. Stecken stated that each year we ask the Board to grant the Administration the authority to sell, recycle, or throw out any unneeded property.

A motion was made by Joe Johnson and seconded by Tiffany Biros to approve the disposition of unneeded property as needed.

ROLL CALL: Ayes: Johnson, Yandell, Biros, Eltrevoog, Frye, Hamilton
Nays:
Motion Carried

4. Track Speaker Upgrade

Dr. Stecken stated that in their packet was a quote and purchase order to upgrade the track and field speakers outside. Over the years these speakers have cracked, broken, and do not work as needed to host our many track meets.

A motion was made by Joe Johnson and seconded by Jason Eltrevoog to approve the purchase of the Track Speaker Upgrades as presented.

ROLL CALL: Ayes: Johnson, Yandell, Biros, Eltrevoog, Frye, Hamilton
Nays:
Motion Carried

D. Policy

1. PRESS Policies - First Reading

Dr. Stecken mentioned that Jason briefed the Board earlier on several of the policies and stated that this is the 1st reading of the PRESS policies. Second reading will take place at the February Board Meeting.

E. 2024-25 School Calendar

Dr. Stecken presented the first look of the 2024-25 school calendar. He stated there are some changes with the every-other year Illinois law of "Election Day" as a holiday. Spring Break does not line up with Easter Sunday. Additionally, this is an IHSA "Roll Back" year meaning that the start of the fall, and subsequent seasons is a bit later than previous years.

15. ADMINISTRATIVE COMMUNICATION AND FOIA REPORT

Dr. Stecken stated there were a few Superintendent Weekly Newsletters that were included as supplemental reading.

16. ADJOURNMENT

The meeting adjourned at 6:59 p.m.



President, Board of Education

2-21-24
Date



Secretary, Board of Education

2-21-24
Date