

**Seneca Township High School
Building, Grounds & Transportation Committee Meeting
Wednesday, December 13, 2023 at 4:30 p.m.
Superintendent's Conference Room**

Present: Dan Stecken, Ron Frye, Cory Yandell, Joe Johnson, Jim Harsted
Absent: Stacey Gould

Meeting began at 4:30 PM

A. Public Comment

B. Building, Grounds & Transportation

1. Building Update - Mr. Harsted reviewed the building notes and projects his crew has undertaken over the last couple of months including outside groundskeeping, machinery preparation for winter as well as shut down for mowers, continued HVAC boiler preparation, kitchen merchandisers installation, assisting the CM on new gym addition issues, and baseball field work.
2. BGT Budget Update - Dr. Stecken reviewed the Building budget at almost halfway point of the year. Annually we review the budget to track expenses within the building fund. Dr. Stecken discussed some of the facility repairs and stated that our salary and benefit increases are within scope of last year.

Gymnasium Addition Update - Dr. Stecken presented some gymnasium updates including:

2 change orders:

- o PCO 52: modifications to the ADA vestibule area as an entrance/exit, to include walk off carpet and masonry, drywall, painting, ceiling work.
- o PCO 53: this change order was a time and material ticket to relocate the basketball hoops to offer better practice design while using secondary sideline baskets.

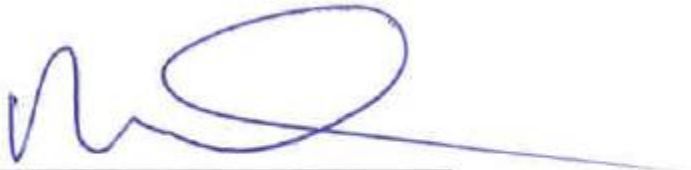
Observation Reports:

- o Dr. Stecken presented several observation reports from our architects. He also presented some of the furniture purchases and included a discussion of the many supplies and equipment needed to complete all gym purchases.

3. Health Life Safety Projects Update - Dr. Stecken briefed the committee on the GRP Wegman's final concerns with the boiler project. We are awaiting the sprinkler fitters to complete their portion of the project before we can close it out. Dr. Stecken mentioned to the committee about the water heaters being old and needing updated, as one is currently down. Additionally, Dan discussed with the committee about the upcoming elevator and roof repairs as a part of the HLS contract.

4. Regional Office of Education Inspection - Dr. Stecken presented the ROE inspections for the main and west campus, highlighting the extra efforts Mr. Harsted takes to keep our facilities top notch.
 5. Facility Plan Updates - Dr. Stecken reviewed anticipated projects, including:
 - o Spring 2024: completion of the gymnasium addition, completion of the balcony retrofit, completion of the baseball netting project, completion of the 1978 boiler upgrade project, completion of the sports murals, and completion of the kitchen upgrades. He also discussed school site visits for media center and science lab upgrades.
 - o Dr. Stecken then discussed other potential facility projects for the future.
- C. Other
- D. Adjourn
Meeting adjourned at 5:27 PM

December 13, 2023



Dr. Dan Stecken
Superintendent
Seneca Township High School