

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF
SENECA TOWNSHIP HIGH SCHOOL, DISTRICT 160, SENECA, IL

A regular meeting of the Seneca Township High School Board of Education was held on November 16, 2022, at 6:00 p.m. President Frye called the meeting to order with roll call.

1. ROLL CALL: Present: Johnson, Hamilton, Frye, Olson, Eltrevoog, Yandell, Biros
Absent:

Others present: Superintendent Dan Stecken, Principal Michael Coughlin, Dean of Students Mark Giertz, Recording Secretary Nadine Maierhofer, Treasurer Rob Maierhofer, Chris Damisch from SMC, and Student of the Month winners and guests.

2. RECOGNITION OF GUESTS AND VISITORS

Student award winners were recognized.

3. SUCCESS AT SHS

Superintendent, Dan Stecken, mentioned our new Security Monitor, Luri. He stated that she was a great addition to our staff. You can find Luri throughout the building doing her job and then jumping in and helping wherever needed. Our kitchen staff has been down a person or two at times over the last month or so and Luri noticed one day that they were really needing the help. She jumped right in, going above and beyond her regular work day.

Mr. Stecken also mentioned SRO, Ken Sangston. He stated that it is a great feeling knowing he is within the building keeping everyone safe. Ken spends late hours here at the school, going from his regular work day to the evening events we have in the building. He has such a positive attitude with not only the faculty and staff; but our student body as well.

4. INVESTMENT REPORT

Mr. Stecken reviewed the Investment Report. President Frye stated that the Investment Report would stand approved as presented, subject to audit.

5. FINANCIAL INFORMATION

Mr. Stecken reviewed the Financial Dashboards.

6. TREASURER'S REPORT

Mr. Rob Maierhofer briefed the Board on the current Treasurer's Report. President Frye stated that the Treasurer's Report would stand approved subject to audit.

7. APPROVAL OF MINUTES

- A. Regular Minutes, dated October 19, 2022
- B. Policy Committee Meeting Minutes, dated November 2, 2022

Mr. Stecken stated he received no additions or corrections to the minutes. President Frye stated minutes would stand approved as presented.

8. ACCOUNTS PAYABLE

Mr. Stecken briefly reviewed the accounts payable. President Frye asked for a motion to approve the Accounts Payable as presented.

A motion was made by Joe Johnson and seconded Rich Hamilton to approve the Accounts Payable as presented.

ROLL CALL: Ayes: Johnson, Olson, Yandell, Biros, Eltrevoog, Frye, Hamilton
Nays:
Motion Carried

9. PUBLIC COMMENT

No public comment.

10. EDUCATIONAL ITEM

No educational items were received.

11. COMMITTEE REPORTS

Mr. Mark Giertz briefly touched on new laws that ISBE is implementing in the Student Handbook. This was the first reading of these new requirements.

12. SUPERINTENDENT'S REPORT

- A. Finance Report
 - 1. 2022-23 Transfer Resolution

Mr. Stecken stated that as approved in our Transfer Hearing earlier, we are approving the transfer of \$1.0 million to the Capital Projects fund, which will bring that fund to over \$7.0 million to put towards our gymnasium addition.

2. 2023 - 2024 Budget

Mr. Stecken referred to this budget as a BIG PICTURE budget because we lack many details that are still unknown. Our practice has also been to provide a summary of the present year budget (FY 23) for comparison purposes. You will note the aggregate budget increases from \$14.96 million to \$15.73 million, which can be attributed to increased property valuation estimates from the assessor's offices, increases in CPPRT, and increased ESSER federal funding reimbursements for our HVAC work. He continued that we refer to this budget as our December adopt. As of now this budget is balanced and does not include any transfers into the Capital Projects Fund.

3. 2022 Levy-please read through, making sure I put the right #'sin

Mr. Stecken stated that the 2022 Levy is once again driven by our new Constellation (Exelon) agreement, but it is also impacted significantly by our lack of debt. The 2022 Levy "ask for" will represent approximately a 19.6% increase over last year's extension. Therefore, the district will be required to conduct a Truth in Taxation hearing before our regular board meeting and after the budget hearing in December. The levy will be abated to comply with the terms of the property tax agreement with Constellation, which will lower the property tax rate for District 160 taxpayers to \$1.72838, which is a decrease from the previous rate of \$1.74838.

4. Debt Certificates Final Closing Statement

Mr. Stecken went over the breakdown of the final closing statement of our debt certificates.

5. Gymnasium Addition Bids Letter of Recommendation

Mr. Stecken mentioned that our bidding was competitive and went very well compared to a higher construction cost scenario presented at our last Board of Education meeting. Competitive bids and the bidding time we entered were what our Construction Management firm had truly hoped for, and it turned out to come in even better than anticipated. He continued stating that the first document in the board packet is the official recommendation to award bids document; and the second is the ENTIRETY of the running budget for the project.

A motion was made by Joe Johnson and seconded Sara Olson to approve the Gymnasium Addition Bids Letter of Recommendation as presented.

ROLL CALL: Ayes: Johnson, Olson, Yandell, Biros, Eltrevoog, Frye, Hamilton
Nays:

6. OMNI Plan Amendment

Mr. Stecken stated that we must allow our part-time employees the ability to contribute to an employer provided 403B investment plan. The IRS has provided guidance to say these employees may not be excluded based on part-time status. He continued saying that this is an amendment to our current plan that allows more employees the ability to contribute to or make a hardship withdrawal from funds the employee contributed. This does not impact any Board of Education expenses.

A motion was made by Jason Eltrevoog and seconded Cory Yandell to approve the OMNI Plan Amendment as presented.

ROLL CALL: Ayes: Eltrevoog, Frye, Hamilton, Johnson, Olson, Yandell, Biros
Nays:
Motion Carried

B. Personnel Report

1. Updated Co-Curricular List

Mr. Stecken informed the Board two more volunteers were added to Wrestling to help both Coach Yegge and Coach Crews in their absence.

2. Hire Special Needs Driver

Mr. Stecken mentioned we were very excited to bring Allie Griffin back to SHS. She is starting out as our special need's driver from Mazon to Seneca and back. She is also in the process of renewing her bus license to help with maintenance on the buses and driving to and from our after-school events. We are very appreciative to have her back with our district.

A motion was made by Tiffany Biros and seconded Rich Hamilton to approve the Personnel Report as presented.

ROLL CALL: Ayes: Biros, Eltrevoog, Frye, Hamilton, Johnson, Olson, Yandell
Nays:
Motion Carried

C. Building, Grounds & Transportation

1. Building Update

Mr. Stecken touched on a few items that Maintenance Director Jim Harsted and his team are working on: 1) HVAC seems to be an ongoing project; 2) prep for ROE inspection; 3) replace 2 faucets and a waste trap in Art Rm; 4) electrical work to supply power to food trucks; 5) track was

repaired and painted (no charge); 6) started framing shelter with Mr. Witte's Vocational Math Class; 7) Winterized out-building; 8) replaced lights on pole buildings (4); prepping football field for playoff games; 9) still working on exhaust fans on roof about ¾ done; and 10) Global Water fixed chemical feed for West Campus boiler

D. Policy

1. Student Handbook Updates - First Reading

Mr. Stecken informed the Board of some IPA Model Student Handbook updates. He stated this was the first reading.

E. Summer School

Mr. Stecken informed the Board of the summer school courses we will hope to offer: World History (1 semester); Driver's Education; Dual Credit Speech; and our Summer Bridge Program. Dates for each semester will be Semester I- June 2nd -June 23rd (wino school on June 19th) and Semester II- June 26th -July 18th (wino school on July yd & 4th). Driver's Education Classroom will run from June 5th -June 30th. Enrollment and teacher availability will determine final schedule.

A motion was made by Tiffany Biros and seconded Rich Hamilton to approve Summer School 2022 as presented.

ROLL CALL: Ayes: Biros, Eltrevoog, Frye, Hamilton, Johnson, Olson, Yandell

Nays:

Motion Carried

F. Executive Session

Mr. Stecken stated that he would ask for an Executive Session at the end of the meeting.

13. PRINCIPAL/DEAN OF STUDENTS

A. Illinois State Scholars

Principal Mike Coughlin presented the list of 10 seniors that were named Illinois State Scholars this school year. He said he was proud of the entire group, they represented the senior class well and the award was based on class rank and SAT scores.

B. Tri-County Conference Leadership Conference

Mr. Coughlin informed the Board that we had 7 students selected to attend the 2022 Tri-County Leadership Conference in LaSalle on October 17, 2022. The presenter for the conference was Mr. Ted Wiese. Mr. Wiese organizes and directs all the activities to promote working together, staying positive, and making everyone achieve.

C. First 9 Weeks Stats

Dean of Students, Mark Giertz, reviewed the information from the first nine weeks. The attendance rate was 94.3%. 93.1% of all grades given were C's or above. 10.3% of total students received a discipline referral. Most referrals were issued for being tardy for classes or unexcused/skipping school.

D. Student Handbook Update

Mr. Giertz stated that we had already gone over all of the Student Handbook Updates required by IASBO under our Policy discussion.

E. Illinois Youth Survey

Mr. Coughlin mentioned that this survey is every even year, and that the state and stakeholders want to know how to help kids with any and all of the following: struggling at home with drugs, alcohol, safety, socially and emotionally. This survey is taken anonymously and checks their daily habits on things such as, are you drinking, smoking, taking drugs? Our local ROE receives grants or gets funding to help with social and emotional programs.

14. ADMINISTRATIVE COMMUNICATION AND FOIA REPORT

Mr. Stecken stated there was no FOIA requests but there was a memo from Dr. Tom Bertrand, of the Illinois Association of School Boards along with our Active Member Certificate from IASBO. Enclosed was a letter from Renewable Properties, LLC; a Thank You from the Seneca Food Pantry; and 5 State Superintendent Weekly Messages as supplemental readings.

EXECUTIVE SESSION

A motion was made by Joe Johnson and seconded by Rich Hamilton, to adjourn to Executive Session, including Administration, to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employee, student discipline and pending litigation

ROLL CALL: Ayes: Johnson, Olson, Yandell, Biros, Eltrevoog, Frye Hamilton
Nays:

Motion Carried

15. ACTION ITEMS AFTER EXECUTIVE SESSION

There was no action item after the executive session.

16. ADJOURNMENT

The meeting adjourned at 7:27 p.m.



President, Board of Education

12/21/22
Date



Secretary, Board of Education

12/21/22
Date