

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF
SENECA TOWNSHIP HIGH SCHOOL, DISTRICT 160, SENECA, IL

A regular meeting of the Seneca Township High School Board of Education was held on January 18, 2023, at 6:00 p.m. in the Board of Education Room at Seneca High School. President Frye called the meeting to order with roll call.

1. ROLL CALL Present: Johnson, Hamilton, Frye, Olson, Biros, Eltrevoog
Absent: Yandell

Others present: Superintendent Dan Stecken, Principal Mike Coughlin, Dean of Students Mark Giertz, Recording Secretary Nadine Maierhofer, November & December Student of the Month winners and guests.

2. RECOGNITION OF GUESTS AND VISITORS

Mr. Giertz recognized our November & December Students of the Month winners.

3. SUCCESS AT SHS

Dr. Stecken mentioned that we had a few impressive events happen in the last couple weeks: Senior Kennedy Hartwig scored her 1,000th point on her Varsity Basketball team. This makes her in the top 10 on the girl's record board. Then over the Winter Break our boys' basketball team took 1st place in the Marquette Christmas Tournament. He then continued saying that the school was very lucky to have Samantha Leake working with our students. She has created the Irish Care Closet, where any of our SHS students can take advantage of different school supplies and personal hygiene supplies, including clothes if they are in need. He concluded saying that, "Sam is doing an outstanding job!"

4. INVESTMENT REPORT

Dr. Stecken reviewed the Investment Report. President Frye stated that the Investment Report would stand approved as presented, subject to audit.

5. FINANCIAL INFORMATION

Dr. Stecken reviewed the Financial Dashboards.

6. TREASURER'S REPORT

In Rob Maierhofer's absence, Dr. Stecken gave the Treasurer's Report. President Frye stated that the Treasurer's Report would stand approved subject to audit.

7. APPROVAL OF MINUTES

A. Regular Minutes

Budget Hearing Minutes - December 21, 2022
Truth in Taxation Hearing Minutes - December 21, 2022
Regular Board Minutes - December 21, 2022
Policy Committee Minutes - January 4, 2023

Dr. Stecken stated he received no additions or corrections to the minutes.
President Frye stated minutes would stand approved as presented.

B. Executive Session Minutes and Destruction of Audio Tapes

Dr. Stecken requested that Executive Session Minutes from July 2022 through December 2022 be approved. He also asked for the destruction of the Audio Recordings of the Executive Session Meetings from January 2021 through June 2021, since 18 months have now passed and written minutes of the meetings were previously approved.

A motion was made by Tiffany Biros and seconded by Rich Hamilton to approve the Executive Session minutes from July 2022 through December 2022 and the destruction of the Audio Recordings of the Executive Session from January 2021 through June 2021, since 18 months have now passed and written minutes of the meetings were previously approved.

ROLL CALL: Ayes: Biros, Eltrevoog, Frye, Hamilton, Johnson, Olson
Nays:
Motion Carried

8. ACCOUNTS PAYABLE

Dr. Stecken reviewed the accounts payable. President Frye asked for a motion to approve the Accounts Payable as presented.

A motion was made by Joe Johnson and seconded by Jason Eltrevoog to approve the Accounts Payables as presented.

ROLL CALL: Ayes: Johnson, Olson, Biros, Eltrevoog, Frye, Hamilton
Nays:
Motion Carried

9. PUBLIC COMMENT

No public comments were presented.

10. EDUCATIONAL ITEM

2022 Illinois School Report Card

Dr. Stecken informed the Board that we were given a commendable rating and this went live back in December on the Illinois Interactive Report Card website. He made mention that the State Superintendent of Education, Dr. Carmen Ayala, will be retiring at the end of the month of January.

11. COMMITTEE REPORTS

Tiffany Biros from the Policy Committee briefly discussed the SRAVTE Updated Policies as well as touching on several key points of the pt Reading of our PRESS Policies.

12. SUPERINTENDENT'S REPORT

A. Finance Report

1. Approve Non-Certified Staff Seniority List

Dr. Stecken stated that each year the Board is required to adopt this list, which would only be used in case of a Reduction in Force. He also stated that this does not prevent Administration from terminating an employee for just cause. The union presidents have been given this list for their review.

A motion was made by Rich Hamilton and seconded by Tiffany Biros to adopt the Non-Certified Staff Seniority List as presented.

ROLL CALL: Ayes: Hamilton, Johnson, Olson, Biros, Eltrevoog, Frye

Nays:

Motion Carried

B. Personnel Report

1. Vacancies Update

Dr. Stecken shared with the Board several positions that will be open in the 2023-24 school year.

- A. Main Office 200-day Secretary - Mrs. Pandolfi's retirement
- B. CTE Paraprofessional - Mr. Misener's retirement
- C. Paraprofessional - depending on enrolled students in the Life Skills Program, we may need to hire another

paraprofessional.

- D. Subs/Bus Drivers - We are always in the need of more substitute teachers, substitute aides, and substitutes for our custodial and cafeteria staff. We have increased our in-house bus driver pool as the need for bus drivers is always there.

C. Building, Grounds & Transportation

1. Building Update

Dr. Stecken reviewed various building related projects that Jim Harsted and his maintenance crew are working on.

2. 1978 Boiler Letter of Intent

Dr. Stecken discussed the issues of our 1978 boiler and the extensive repairs that need to be done. The project will be partially paid out of our Esser III funding, with the remaining monies accounted for in health life safety. GRP Wegman has been consulting with Ruyle on this project. At this time, we will authorize the purchase of three boiler units to replace our existing units and in February we will approve the entirety of the project. With supply chain issues we need to get these items on order.

A motion was made by Joe Johnson and seconded by Sara Olson to approve the 1978 boiler Letter of Intent as presented.

ROLL CALL: Ayes: Johnson, Olson, Biros, Eltrevoog, Frye, Hamilton

Nays:

Motion Carried

3. Health Life Safety Amendment

Dr. Stecken informed the Board that as part of the Health Life Safety Amendment process, we will need a motion to approve our application. He went over some BIG ticket items:

- A. 1978 Boiler Plant Upgrade
- B. Re-sealing of the North and auxiliary parking lots
- C. Tuckpointing of Main Campus
- D. Roofing repairs of Main Campus
- E. 1978 Elevator Upgrade

A motion was made by Jason Eltrevoog and seconded by Rich Hamilton to approve the Health Life Safety Amendment as presented.

ROLL CALL: Ayes: Eltrevoog, Frye, Hamilton, Johnson, Olson, Biros
Nays:
Motion Carried

4. Disposition of Unneeded Property

Dr. Stecken stated that each year we ask the Board to grant the Administration the authority to sell, recycle, or throw out any unneeded property.

A motion was made by Joe Johnson and seconded by Tiffany Biros to approve the disposition of unneeded property as needed.

ROLL CALL: Ayes: Johnson, Olson, Biros, Eltrevoog, Frye, Hamilton
Nays:
Motion Carried

D. Policy

1. SRAVTE Cooperative Agreement - First Reading

Dr. Stecken briefly explained that this agreement has not been updated in quite some time. He mentioned that Tiffany previously went over several key items being updated as these were a requirement per ISBE. These were discussed in length at the last Policy meeting and a second reading will be held in February.

2. PRESS Policies - First Reading

Dr. Stecken mentioned that Tiffany briefed the Board earlier on several of the policies and stated that this is the 1st reading of the PRESS policies. Second reading will take place at the February Board Meeting.

E. Executive Session

Dr. Stecken stated that he would ask for an Executive Session at the end of the meeting.

13. PRINCIPAL/DEAN OF STUDENTS REPORT

A. Non-Tenured Teachers

Mr. Coughlin reviewed the Non-Tenured Teachers list. He stated kudos to Dr. Stecken and Dr. Carlson for hiring such a great group of teachers.

B. First Semester Stats

Mr. Giertz went over the first semester summary of August 17, 2022 to December 21, 2022 reviewing attendance, grades, and discipline referrals.

14. ADMINISTRATIVE COMMUNICATION AND FOIA REPORT

Dr. Stecken referred to several Thank You's: 1) Special Olympics-Donation, a Jean Month Fundraiser 2) Mary O'Connor, Christmas Gift and 3) Callie Diss, Christmas Gift. He also mentioned a letter from Mike Vezzetti, Vezzetti Capital Management and there were 2 State Superintendent Weekly Newsletters that were included as supplemental reading.

EXECUTIVE SESSION

A motion was made by Joe Johnson and seconded by Rich Hamilton, to adjourn to Executive Session, including Administration, to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees, and student discipline.

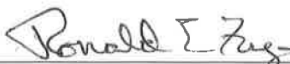
ROLL CALL: Ayes: Johnson, Olson, Biros, Eltrevoog, Frye, Hamilton
Nays:
Motion Carried

15. ACTION ITEMS AFTER EXECUTIVE SESSION

There were no action items.

16. ADJOURNMENT

The meeting adjourned at 6:55 p.m.



President, Board of Education

2-15-2023
Date



Secretary, Board of Education

2-15-2023
Date