

Seneca Township High School
Finance/Personnel Committee Meeting
March 29, 2023 at 5:30 p.m.
Superintendent's Conference Room

Present: Dan Stecken, Stacey Gould, Jason Eltrevoog, Ron Frye, Rich Hamilton

A. Finance

1. Capital Projects Fund - Dan Stecken presented the current fund balance report. Dan mentioned the District still has three more months of bills left for this fiscal year but overall is in a good place financially.
2. Amended 22-23 Budget- Stacey Gould presented the FY22-23 amended budget that will be adopted at the May 2023 board meeting. Stacey mentioned the budget needs to be amended to account for the debt certificate proceeds as well as the estimated construction payments for the year. No other changes were made.
3. Gymnasium Project Certificates -Dan presented all performance bonds from the current gym construction contractors.
4. Gymnasium Construction Update - Dan went over the first official construction meeting with SMC and Wold where SMC presented the progress of construction as well as the plan for the next two weeks. One change order was presented to move a network box that saved roughly \$8,300. Dan also mentioned there was a small issue with the demo of an old wall with a notch of concrete that had to be filled which cost an additional \$1,000. Lastly, Dan mentioned there have been a couple small issues with people driving and parking next to construction trailers during extra-curricular events after school. SMC will be adding an additional gate by the baseball field to prevent issues in the future.
5. Gymnasium Electronics Update - Dan reviewed a list of electronics that go along with the gym project. Dan mentioned that due to chip availability and supply chain issues, Correct Digital would like to preorder equipment. This would require a \$100,000 down payment with the rest of the cost of roughly \$270,000 going on the annual lease levy with Grundy Bank. Other electronics include security systems, Wi-Fi and wireless access points, and a PA system.
6. Milk and Bread Bids - Stacey presented the bread and milk bids that were provided by Beth Miller. Stacey stated that the District received only one bid for bread from Alpha Baking Company and two bids for milk from Central Illinois Produce and Prairie Farms Dairy. The District will continue to use Central Illinois produce who had a lower bid and also provides other items such as fruit. Stacey also reviewed the District's spend down attestation plan for last year's cafeteria profit overage.
7. 2023-24 Lunch Fees - Stacey stated that lunch prices will remain the same for the FY23-24 school year except for a few a la carte items which will increase slightly
8. 2023-24 Registration Fees - Stacey presented the registration fees for the FY23-24 school year. Stacey mentioned the registration fee has been the same for roughly a decade since the District switched to one to one laptops for the students.


9. Non-Union Salaried Staff Raises - Dan presented the non-union salaried staff raises document showing 3%, 4%, and 5% raises. Jason Eltrevoog, Ron Frye, Rich Hamilton all agreed to 5% raises.
10. Insurance Renewals - Stacey presented the medical, dental, and vision insurance renewals for the next fiscal year. Stacey mentioned that medical rates are up 9%, vision is up 2%, and dental remained the same for another year.

B. Personnel

1. Summer School Teacher Update - Dan shared an update regarding summer school programs. Dan stated the District will no longer have a Bridge program this summer due to only 4 students signing up.
2. Updated Co-curricular List - Dan presented an updated co-curricular list after a track coach and SIP team spot resignation.
3. Updated 23-24 Job Openings - Dan gave an update on the current job openings of the District including Special Needs Aide, CTE Aide, Part-Time Security Monitor, and Chemistry Teacher.
4. CSBO Contract - Dan reviewed the progress of Director of Fiscal Services Stacey Gould in completing her CSBO program. Stacey will complete the program this summer with her culminating internship. As discussed in prior, once Stacey completed her CSBO certification, a new contract would be drawn up to compensate her for additional duties with her new certification. A comparison of area CSBO's salary and benefits was conducted and discussion held on her new rates of pay. Ultimately the committee agreed to an increase of \$93,500 salary for the 12 month position, in line with the area CSBO's. An additional TSA of \$1,500 and district IMRF payment was also included.
5. Dual Credit Adjunct Nursing Professor Contracts - Dan presented the dual credit nursing contracts for next year. Dan mentioned the District is currently waiting for updated credit hour rates from IVCC.

D. Other - None

E. Adjournment - The meeting adjourned at 7:15 PM.



President, Board of Education

4-19-23
Date



Secretary, Board of Education

4-19-23
Date