

**Seneca Township High School  
Finance/Personnel Committee Meeting  
February 1, 2023 at 5:30 p.m.  
Superintendent's Conference Room**

Present: Dan Stecken, Stacey Gould, Jason Eltrevoog, Ron Frye, Rich Hamilton

A. Public Comment - None

B. Finance

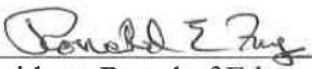
1. 23-24 School Calendar: Dan Stecken presented the FY23-24 school calendar stating the calendar is very similar to this past year. The first day of school with a teacher's institute day is August 15<sup>th</sup>.
2. Review Board Finance Goal: Dan reviewed the fund balance report including current balances at December 31, 2022. Dan stated that while the fund balance is high at \$41M, this includes \$5M in debt certificate proceeds.
3. EBC Renewal Rates: Dan presented the preliminary renewal projections from EBC, the district's health insurance cooperative. The district's preliminary renewal rate for next year is 9.4%.
4. Health, Life, Safety Update: Dan presented the health, life, safety, amendment that was approved by the state and the ROE. This amendment includes boiler replacement, tuckpointing, roof repairs, and elevator replacement. Dan mentioned that part of the boiler repair costs will come from ESSER monies and a \$50K maintenance grant will be utilized for the elevator replacement project.

C. Personnel

1. Letter of Retirement: Dan presented the official retirement letter from Todd Yegge. Dan also mentioned that there is potential for two other teachers to put in for retirement this year.
2. Summer Workers: Dan reviewed the 2023 summer workers timeline including the increase in minimum wage to \$13.00 per hour.
3. Non-Tenure Teachers: Dan gave a current update on non-tenured teachers. Dan stated that all are doing well with only one that needs monitoring.
4. Vacancies Update: Dan reviewed a list of positions that will need to be replaced in the coming year and presented the job postings for the positions to be opened after the February board meeting. These vacancies include a 200-day secretary, part-time weekend housekeeper/maintenance worker, and teacher aide. Dan also mentioned the possibility of moving a current 200-day secretary to a 220-day secretary to provide additional support to the Maintenance Director and Activities Director.
5. Long-Term Substitute Update: Dan presented a potential year by year long-term sub contract for next year. Dan reminded the committee of the continued difficulties the

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6. front office is having in finding substitute teachers and that only 8 out of 110 school days were days where a sub was not needed. Dan reviewed two potential pay and benefit options. Jason Eltrevoog, Ron Frye, and Rich Hamilton were all in support of this position.
  7. Summer School Teachers: Dan reviewed the list of 2023 summer school classes and teachers. Dan mentioned that the Bridge program will require the use of the white bus to pick up students in Mazon or Milton Pope. Jason, Ron, and Rich all agreed to the additional transportation.
  8. AV Club: Dan presented a Memorandum of Understanding for a new AV club sponsor. Dan mentioned this will be a great way for students to get involved with the technology in the new gymnasium while also maintaining the popular Irish live.
  9. Superintendent Evaluation Packet: Dan presented the superintendent evaluation timeline and packet for this school year.
- D. Other-None
- E. Adjournment - The meeting adjourned at 6:25 p.m.

  
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President, Board of Education

2-15-2023  
Date

  
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Secretary, Board of Education

2-15-2023  
Date