

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF  
SENECA TOWNSHIP HIGH SCHOOL, DISTRICT 160, SENECA, IL

A regular meeting of the Seneca Township High School Board of Education was held on September 15, 2021, at 6:00 p.m. President Frye called the meeting to order with roll call.

1. ROLL CALL: Present: Johnson, Hamilton, Frye, Olson, Eltrevoog, Yandell, Biros  
Absent:

Others present: Superintendent Dan Stecken, Principal Mike Coughlin, Dean of Students Mark Giertz, Recording Secretary Nadine Maierhofer, and Jason Hohulin of Gorenz and Associates via Zoom.

2. RECOGNITION OF GUESTS AND VISITORS

There were no guests or visitors.

3. INVESTMENT REPORT

Mr. Stecken reviewed the Investment Report. President Frye stated that the Investment Report would stand approved as presented, subject to audit.

4. FINANCIAL INFORMATION

Mr. Stecken reviewed the Financial Dashboards.

5. TREASURER'S REPORT

Mr. Stecken presented the Treasurer's Report in Rob Maierhofer's absence. President Frye stated that the Treasurer's Report would stand approved subject to audit.

6. APPROVAL OF MINUTES

- A. Regular Board Minutes, dated August 18, 2021
- B. Curriculum Committee Minutes, dated September 8, 2021
- C. Discipline Committee Minutes, dated September 8, 2021

Mr. Stecken stated he received no additions or corrections to the minutes. President Frye stated minutes would stand approved as presented.

7. ACCOUNTS PAYABLE

Mr. Stecken reviewed the accounts payable.

President Frye asked for a motion to approve the accounts payable as presented.

A motion was made by Joe Johnson and seconded by Rich Hamilton to approve the accounts payable as presented.

ROLL CALL: Ayes: Johnson, Olson, Yandell, Biro, Eltrevoog, Frye, Hamilton  
Nays:  
Motion Carried

8. PUBLIC COMMENT

No requests for public comment were received.

9. EDUCATIONAL ITEM

Jason Hohulin, Auditor from Gorenz and Associates, reviewed the audit report via a Zoom call.

10. COMMITTEE REPORTS

Curriculum Committee report was given by Mr. Coughlin. Several items that were discussed were Homework Policy/Grading Scale, 2021 Summer School Update, Freshman Orientation, Final Exam Exemptions, Naviance Software, *P/T* Conferences/SSP Meetings, 5 Essential Survey Results and Title 1/Academic Supports.

Discipline Committee report was given by Mr. Giertz. Several items that were discussed were School Safety, School Drug Testing, School Class Meetings, ISBE Legislation, Bully/Tip-Line Update, 21-22 Discipline Stats, and *P/T* Conferences scheduled for October 6, 2021.

11. SUPERINTENDENT'S REPORT

A. Finance Report

1. 2021-2022 Amended Budget Resolution

Having reviewed the budget during the Budget Hearing, Mr. Stecken recommended the board adopt the budget as presented.

A motion was made by Jason Eltrevoog and seconded by Rich Hamilton to approve the 2021-2022 Amended Budget Resolution as presented.

2. 2020-2021 Audited Financial Statements

Mr. Stecken told the Board that the official approval of the audit would take place in October after Gorenz and \_Associates completes the paperwork.

B. Personnel Report

1. Employ Part Time Maintenance

Mr. Stecken informed the Board that it is his recommendation to employ Luke Sangston as our Part Time Maintenance person. Moving forward the district needed a part time staff member for the weekend alarm and event coverage. Luke will work maintenance, do some grounds keeping and custodial work, as needed by Barry.

2. Faculty Tenure

Mr. Stecken mentioned that last Spring there was an oversight in teacher evaluation cycles that resulted in faculty member, Mr. Earl (JR) Welsh not being granted, formally, by the Board of Education, his tenure. Mr. Welsh had tenure in another district and once he received two consecutive excellent ratings, he earned tenure here at Seneca High School. Mr. Welsh received his second consecutive excellent evaluation last spring and should have been granted tenure, earlier than the four years for non-tenured teachers.

A motion was made by Tiffany Biros and seconded by Cory Yandell to approve the Personnel Report as presented.

ROLL CALL: Ayes: Biros, Eltrevoog, Frye, Hamilton, Johnson, Olson, Yandell  
Nays:  
Motion Carried

C. Building, Grounds & Transportation

1. Building Update

Mr. Stecken reviewed the Building, Grounds & Transportation Report. He touched on a few new items, including work is in the last phase of the LED light project; it was discovered that we needed to have the water tested by the skylights to determine where the water is coming from; there were two air handlers that have issues, one compressor on Ahu 4 failed and then a week later a compressor on Ahu 3 failed. Repairs to the handlers are around \$8,400 each. Barry was able to get an estimate on resealing the roof totaling \$300,000, which would be a future Health Life Safety issue. They stated that this resealing should be done every 5 to 7 years. Barry's

crew was also able to clean out and pressure washed the bus barn for the Homecoming Dance. They have also started installing heaters at West Campus.

2. Schematic Design Update

Mr. Stecken informed the Board that the Building Grounds Committee had met with our architect to discuss our gymnasium concept work. Our next step is to finalize the floor plan, with bleachers, a complete site plan. There have been a few different ideas because of the south entrance issues.

D. NEAC Football Conference Update

Mr. Stecken mentioned that at the last Board meeting it was discussed that we were only able to move forward in switching from the VCC to NEAC if Dwight and St. Bede were joining as well. Since the last meeting St. Bede has asked for an extension of another year as it is too close to their next football season's schedule. The 2022-23 football conference schedule is already complete and we can wait another year before we formally more.

E. Executive Session

Mr. Stecken indicated he did not need an Executive Session.

12. PRINCIPAL/DEAN OF STUDENTS

A. Overnight Trips

Mr. Coughlin reviewed the chart outlining the planned trips that were over 200 miles, overnight, or both.

A motion was made by Sara Olson and seconded by Jason Eltrevoog to approve the Trips Overnight or Over 200 Miles as presented.

ROLL CALL: Ayes: Olson, Yandell, Biros, Eltrevoog, Frye, Hamilton, Johnson  
Nays:  
Motion Carried

B. Fundraisers

Mr. Coughlin reviewed the Fundraisers for the 2021-22 school year. Most of the clubs and sports teams earn money by working the concession stands or service-oriented fundraisers.

A motion was made by Tiffany Biros and seconded by Rich Hamilton to approve the Fundraisers as presented.

ROLL CALL: Ayes: Biros, Eltrevoog, Frye, Hamilton, Johnson, Olson, Yandell  
Nays:  
Motion Carried

C. Freshman Orientation

Mr. Coughlin mentioned that our incoming Freshman really enjoyed orientation. They did mention that they liked the 2<sup>nd</sup> day better, enjoyed having Ted Wiese speak, going through their schedule, and then having the assembly with the school song and battle cry at the end of the day.

13. ADMINISTRATIVE COMMUNICATIONS

Mr. Stecken mentioned that there were no Freedom of Information Act requests this month; however, there are a few Messages from the Superintendent to read.

14. EXECUTIVE SESSION

There was no Executive Session.

15. ADJOURNMENT

The meeting adjourned at 6:55 p.m.

  
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President, Board of Education

10-20-2021  
Date

  
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Secretary, Board of Education

10-20-2021  
Date