

**MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF
SENECA TOWNSHIP HIGH SCHOOL, DISTRICT 160, SENECA, IL**

A regular meeting of the Seneca Township High School Board of Education was held on June 15, 2022, at 6:00 p.m. President Frye called the meeting to order with roll call.

1. ROLL CALL: Present: Johnson, Olson, Yandell, Biros, Eltrevoog, Frye, Hamilton
Absent:

Others present: Superintendent Dan Stecken, Principal Michael Coughlin, Dean of Students Mark Giertz, Board Secretary Nadine Maierhofer, Student Award winner and family members, and the Wold Architects and Engineer Team.

2. RECOGNITION OF GUESTS AND VISITORS

Student of the month was recognized.

3. SUCCESS AT SHS

The Success at SHS this month goes to the Administration Team: Dan Stecken, Mike Coughlin, Ted O'Boyle, Steve Haines, Ken Sangston, Mark Giertz, and Jill Rockrohr. They all worked so well together and were very excited with all they were able to accomplish in this first year; looking forward to next year knowing that they will need to step it up a notch.

4. INVESTMENT REPORT

Mr. Stecken reviewed the Investment Report. President Frye stated that the Investment Report would stand approved as presented, subject to audit.

5. FINANCIAL INFORMATION

Mr. Stecken reviewed the Financial Dashboards.

6. TREASURER'S REPORT

Mr. Stecken presented the Treasurer's Report in Rob Maierhofer's absence. President Frye stated that the Treasurer's Report would stand approved subject to audit.

7. APPROVAL OF MINUTES

- A. Regular Board Minutes, dated May 18, 2022
Policy Committee Minutes, dated May 24, 2022

Building, Grounds/Transportation Committee Minutes, dated June 1, 2022
Finance/Personnel Committee Minutes, dated June 1, 2022

Mr. Stecken received one correction in the Building, Grounds & Transportation minutes dated June 1, 2022. This correction is in Section B - Building, Grounds, & Transportation, Item #8. It was stated in the last sentence "Both Jim Johnson and Ron Frye agreed." This should be corrected to say "Both Joe Johnson and Ron Frye agreed." Mr. Stecken then stated he received no other additions or corrections to the minutes. President Frye stated minutes would stand approved as presented.

8. ACCOUNTS PAYABLE

Mr. Stecken reviewed the accounts payable.

President Frye asked for a motion to approve the accounts payable as presented.

A motion was made by Joe Johnson and seconded by Rich Hamilton to approve the accounts payable as presented.

ROLL CALL: Ayes: Johnson, Olson, Yandell, Biros, Eltrevoog, Frye; Hamilton
Nays:
Motion Carried

9. PUBLIC COMMENT

No requests for public comment were received.

10. EDUCATIONAL ITEM

Wold Architects & Engineers were in to present the newest and final design development paper phase. The next phase will be an actual construction module.

11. COMMITTEE REPORTS

Jason Eltrevoog gave a brief report from the Policy Committee Meeting from May 11, 2022.

Jason Eltrevoog gave a brief report from the Finance/Personnel Committee Meeting from June 1, 2022.

Joe Johnson gave a brief report from the Building, Grounds & Transportation Committee Meeting from June 1, 2022.

12. SUPERINTENDENT'S REPORT

A. Finance Report

1. Property and Casualty, Workers' Comp Insurance

Mr. Stecken mentioned our Property/Casualty rates increased 14% and Workers' Comp decreased 0.2%, for an overall 11% increase for the 2021-2022 school year. This is our 3rd consecutive year with PSIC that we have received an increase of significant savings. Next year's total bill will go from \$105,880 to \$117,054.

A motion was made by Jason Eltrevoog and seconded by Rich Hamilton to approve the renewal for Property/Casualty, Workers' Comp, and Student Insurance as presented.

ROLL CALL: Ayes: Eltrevoog, Frye, Hamilton, Johnson, Olson, Yandell, Biros

Nays:

Motion Carried

2. Grundy Bank Lease Agreement

Mr. Stecken informed the Board that the funds from the Lease will be used to pay for a fleet of student 1:1 issued laptops, a new digital video scorer's table, as well as, other computer related hardware throughout the district.

A motion was made by Cory Yandell and seconded by Jason Eltrevoog to approve the Grundy Bank Lease Agreement as present.

ROLL CALL: Ayes: Yandell, Biros, Eltrevoog, Frye, Hamilton, Johnson, Olson

Nays:

Motion Carried

B. Personnel Report

1. 2022-23 Co-Curricular List

Mr. Stecken mentioned the only change for this month is Mr. Jonathan Ruby will be added as a TRUST Co-Sponsor; now all positions for the 22-23 school year have been filled.

2. Letter of Resignation

Mr. Stecken mentioned we have one letter of resignation from Mr. Blake Slutz as TRUST Co-Sponsor. This resignation was based on Mr. Slutz accepting the new Student Incentive Co-Sponsor position. Mr. Jonathan Ruby replaced his position.

3. Psychologist Contract

Mr. Stecken updated the Board on the current contract for Jill Rockrohr, School Psychologist. He stated that it has been requested to increase her single insurance to family insurance. It is the recommendation of the Finance & Personnel Committee to give her the additional benefit coverage but to freeze her salary for another year beyond the 22-23 school year, meaning 23-24 she will have a pay freeze to account for the additional benefit coverage.

4. Construction Consultant Contract

Mr. Stecken stated that they have created a "per-day" construction contract to help assist, oversee, inspect and perform other duties as assigned for Dr. Jim Carlson. He continued stating that with his expertise and years' experience with construction projects he would be a great asset to both Stacey Gould and himself in their work with the large gymnasium project.

5. Adjunct Nursing Instructor Contracts

Mr. Stecken reviewed 'the two nursing instructor contracts. There is one for the school nurse, Taylor Schmidt. Taylor will be teaching dual credit ALH 1000- "Medical Terminology." The second contract is for Amber Robertson, IVCC full-time instructor, who has been teaching here at SHS for a few years now. Amber will be teaching ALH 1001 - "Nutrition" as a dual credit course offered here at SHS. Both pay rates for the courses are the same, \$784 per credit hour (both courses are 3-hour courses in different semester through IVCC).

6. Hire Social Worker

Mr. Stecken stated that Mrs. Leake, our new school social worker, will give us flexibility for student counseling, but also multiple forms of additional support that the prior position could not do, such as writing IEP's, state and federal reimbursements, and an additional school-experienced position to help our most needy students.

7. Hire 200 Day Secretary

Mr. Stecken mentioned there were several interviews held for this very vital position. He is recommending Mrs. Bricco who has 10 years' experience working at Joliet Township High School in a variety of capacities, most recently as an administrative assistance.

President Frye asked for a motion to approve the Personnel Report as presented.

A motion was made by Joe Johnson and seconded by Sara Olson to approve the Personnel Report as presented.

ROLL CALL: Ayes: Johnson, Olson, Yandell, Biros, Eltrevoog, Frye, Hamilton
Nays:
Motion Carried

C. Building, Grounds & Transportation

1. Building Update

Mr. Stecken updated the Board on Building and Grounds. We have three areas that need to be tested for asbestos prior to repairs, damaged ceiling tiles near commons skylight, broken floor tiles in room 122 and in second floor hallway west campus. The heating coil in the penthouse air handler has developed a leak and all cables from the old camera system have been removed from ceilings and roof Illinois Valley has sent a quote to repair the fence in left field at baseball, student parking north fence and the fence on the west side of the softball field. Our elevator repairs will begin when parts are received. Girls' bathroom near special needs classroom has three toilets that have been leaking for some time. Tiles under them are loose and will need to be replaced. Gym floor has been looked at by Veteran Flooring. They believe it can be sanded again so that would give it roughly 10 more years of life.

2. Summer Projects Update

Mr. Stecken briefed the Board on various different projects going on this summer. Kathy Phelan is leading a crew of student-employees cleaning and painting. Jim Harsted is leading our full-time Maintenance Crew, in addition to his summer student-employees who have many assorted projects underway. He is also evaluating and reviewing our nighttime custodial practices and procedures to find more efficiency; and Mr. Harig is leading some technology projects with his crew.

3. Building Repairs

Mr. Stecken mentioned that we have some extensive building repairs on our summer project list. Our Building and Grounds Committee have been focusing on two points: one being the elevator repair and the other our fencing repairs.

Mr. Frye asked for a motion to approve the building repairs to KONE for Elevator Repairs.

A motion was made by Joe Johnson and seconded by Rich Hamilton to approve the building repairs to KONE for Elevator Repairs as presented:

ROLL CALL: Ayes: Johnson, Olson, Yandell, Biros, Eltrevoog, Frye, Hamilton
Nays:
Motion Carried

Mr. Frye then asked for a motion to approve the fencing repairs to Midwest Netting and All Type Fence.

A motion was made by Joe Johnson and seconded by Sara Olson to approve the fencing repairs to Midwest Netting and All Type Fence as presented.

ROLL CALL: Ayes: Johnson, Olson, Yandell, Biros, Eltrevoog, Frye, Hamilton
Nays:
Motion Carried

4. Constellation Energy Contract

Mr. Stecken mentioned that we currently are in an agreement with Cornerstone Energy as a procurement for our electricity. He briefly went over the new contract with Constellation that locks in energy rates for the years 2024 through 2026. Given the high costs of energy, the unstable situation in the Ukraine, and ever-increasing energy costs, the district was lucky to lock in rates that are actually lower than what the district is currently paying.

Mr. Frye asked for a motion-to approve the energy contract with Constellation Energy.

A motion was made by Rich Hamilton and seconded by Cory Yandell to approve the energy contract with Constellation Energy as presented.

ROLL CALL: Ayes: Hamilton, Johnson, Olson, Yandell, Biros, Eltrevoog, Frye,
Nays:
Motion Carried

5. Cooling Plant Update

Mr. Stecken mentioned that there were several reports from Wold Architects & Engineers about our Chiller Cooling Project Upgrade in their board packet. He included as a reminder that \$212,000 of this project is paid for with ESSER II funding.

6. Gymnasium Addition Update

Mr. Stecken mentioned that the only updates he had on the gym were from the 5/17/22 meeting. This update includes notes, but our architects had presented the final Design Development presentation earlier in the Board Meeting.

D. Policies

1. PRESS Policy- 1st Reading

Where most of the policy changes were a result of legal updates and citation reviews, Mr. Stecken briefly touched on a few of the policy changes such as "Food Allergy" was changed to "Anaphylaxis Prevention, Response, and Management Program." Some of the updates due to recent "controversial issues" including board meeting public participation, accommodations and definitions of student gender, and teaching about controversial subjects and topics. Seneca High School complies in all these regards.

2. Handbooks Adoption: Student, Activity, Faculty, Athletics, & Staff- 2nd Reading

This second reading shows a "clean version" without any edits; there have been no changes made since the first reading.

Mr. Frye asked for a motion to adopt the Handbooks as presented.

A motion was made by Jason Eltrevoog and seconded by Tiffany Biros to adopt the Handbooks as presented.

ROLL CALL: Ayes: Eltrevoog, Frye, Hamilton, Johnson, Olson, Yandell, Biros,
Nays:
Motion Carried

E. Risk Management

Mr. Stecken reminded the Board that each year they review, update, and approve the Risk Management Plan. He stated that this year there are changes to the plan, unlike last year. Mrs. Gould has found that we have been charging items in the past to the "Building" fund and we can actually charge it to the "Tort Fund."

Mr. Frye asked for a motion to adopt the Risk Management Plan as presented.

A motion was made by Joe Johnson and seconded by Cory Yandell to adopt the Risk Management Plan as presented.

ROLL CALL: Ayes: Johnson, Olson, Yandell, Biros, Eltrevoog, Frye, Hamilton,
Nays:
Motion Carried

F. Open and Close Activity Accounts

Mr. Stecken reminded the Board that each year we close out the out going Senior Class of and then open the incoming Freshman Class of. This year we will open the Class of 2026 and close the Class of 2022.

A motion was made by Sara Olson and seconded by Tiffany Biros to approve the opening and closing of the Activity Accounts as presented.

ROLL CALL: Ayes: Olson, Yandell, Biros, Eltrevoog, Frye, Hamilton, Johnson
Nays:
Motion Carried

G. Executive Session

Mr. Stecken indicated he would ask for Executive Session at the end of the meeting.

13. PRINCIPAL/DEAN OF STUDENTS REPORT

A. End of the Year Stats

Mr. Giertz briefly went over the End of Year Stats readdressing incentives with the students, to get them back to where they were a few years ago. He mentioned that with the new Student Incentive Sponsor Activity this should help to build this up.

He continued saying grades were up and F's were down; however, the grading scale has not change. He mentioned that the tobacco technology that we now have is helping tremendously with the vaping offences. Fighting was slightly up they are hoping to improve a little next year.

14. ADMINISTRATIVE COMMUNICATION AND FOIA REPORT

Mr. Stecken mentioned there was a FOIA from Andrew Bambrick of Ballotpedia requesting email addresses for School Board Members in addition to several State Superintendent Weekly Messages that were included as supplemental readings.

EXECUTIVE SESSION

A motion was made by Joe Johnson and seconded by Rich Hamilton, to adjourn to Executive Session, including Administration, to the appointment, employment, compensation, discipline, performance or dismissal of specific employees, contract negotiations, student discipline and pending litigation.

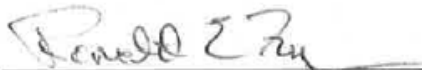
ROLL CALL: Ayes: Johnson, Olson, Yandell, Biros, Eltrevoog, Frye, Hamilton
Nays:
Motion Carried

15. ACTION ITEMS AFTER EXECUTIVE SESSION

There were no action items.

16. ADJOURNMENT

The meeting adjourned at 7:58 p.m.



President, Board of Education

7-20-2022
Date



Secretary, Board of Education

7-20-2022
Date