

**MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF  
SENECA TOWNSHIP HIGH SCHOOL, DISTRICT 160, SENECA, IL**

A regular meeting of the Seneca Township High School Board of Education was held on July 15, 2020, at 6:00 p.m. President Frye called the meeting to order with roll call.

1. ROLL CALL: Present: Johnson, Hamilton, Frye, Olson, Eltrevoog, Yandell, Biros  
Absent:

Others present: Superintendent Jim Carlson, Principal Marty Voiles, Board Secretary Nadine Maierhofer, Treasurer Rob Maierhofer, Mike Vezzetti Capital Management, Faculty Member Kent Weber, Public Members Amanda Cronkrite and Ashley Enerson.

2. RECOGNITION OF GUESTS AND VISITORS

No student award winners were recognized this month.

3. INVESTMENT REPORT

Dr. Carlson reviewed the Investment Report. President Frye stated that the Investment Report would stand approved as presented, subject to audit.

4. FINANCIAL INFORMATION

Dr. Carlson reviewed the Financial Dashboards.

5. TREASURER'S REPORT

Treasurer's Report was given by Rob Maierhofer. President Frye stated that the Treasurer's Report would stand approved subject to audit.

6. APPROVAL OF MINUTES

- A. Policy Committee Minutes, dated July 8, 2020
- B. Budget Hearing Minutes, dated June 17, 2020
- C. Board Regular Minutes, dated June 17, 2020

Dr. Carlson stated he received no additions or corrections to the minutes. President Frye stated minutes would stand approved as presented.

- D. Executive Minutes, if any, dated January 2020 - June 2020

Dr. Carlson stated that the Executive Session Minutes from January 2020 through June 2020 were reviewed and determined appropriate to release. The audio tapes

for the Executive Sessions from July 2018 through December 2018 are eligible for destruction since 18 months have now passed and we have written minutes of the meetings.

A motion was made by Joe Johnson and seconded by Rich Hamilton to approve and open the Executive Session minutes from January 2020-June 2020 and the destruction of the Audio Recordings of the Executive Session Meetings from July 2018 through December 2018 since 18 months have now passed and written minutes of the meetings were previously approved.

ROLL CALL: Ayes: Johnson, Olson, Yandell, Biros, Eltrevoog, Frye, Hamilton  
Nays:  
Motion Carried

7. ACCOUNTS PAYABLE

Dr. Carlson reviewed the accounts payable.

President Frye asked for a motion to approve the accounts payable as presented.

A motion was made by Rich Hamilton and seconded by Cory Yandell to approve the accounts payable as presented.

ROLL CALL: Ayes: Hamilton, Johnson, Olson, Yandell, Biros, Eltrevoog, Frye  
Nays:  
Motion Carried

8. PUBLIC COMMENT

No requests for public comment were received.

9. EDUCATIONAL ITEM

Mr. Mike Vezzetti presented his report from Vezzetti Capital Management.

10. COMMITTEE REPORTS

Tiffany Biros gave a brief report from the Policy Committee meeting from July 8, 2020.

11. SUPERINTENDENT'S REPORT

A. Finance Report

1. Employee Health Insurance

Dr. Carlson briefed the Board on the renewal for our health insurance, it came in much more reasonable than expected. Our initial renewal was about 8%, but Gallagher negotiated a more modest increase.

A motion was made by Sara Olson and seconded by Jason Eltrevoog to approve the Employee Health Insurance renewal as presented.

ROLL CALL: Ayes: Olson, Yandell, Biros, Eltrevoog, Frye, Hamilton, Johnson  
Nays:  
Motion Carried

2. Amended FY 21 Budget

Dr. Carlson briefly went over some of the FY 21 Budget highlights.

3. Administrator and Teacher Salary and Benefits Report

Dr. Carlson briefly went over the report stating that each year the Illinois State Board of Education requires the report to be completed through the Employee Information System. The Board is also required to adopt the report and then it will be posted on the school's website.

A motion was made by Jason Eltrevoog and seconded by Cory Yandell to approve to Administrator and Teacher Salary and Benefit Report as presented.

ROLL CALL: Ayes: Eltrevoog, Frye, Hamilton, Johnson, Olson, Yandell, Biros  
Nays:  
Motion Carried

4. Treasurer Bond Increase

Dr. Carlson mentioned that with the increase in our fund balances and because of the incoming property tax processed along with mixed funds balances our Treasurer needed to be bonded at a higher level. The bond increased from \$6 million to \$7.5 million.

A motion was made by Rich Hamilton and seconded by Tiffany Biros to approve the Treasurers Bond as presented.

ROLL CALL: Ayes: Hamilton, Johnson, Olson, Yandell, Biros, Eltrevoog, Frye  
Nays:  
Motion Carried

B. Personnel Report:

1. Co-Curricular Resignation:

Dr. Carlson informed the Board that after 20 years, Mr. Weber was stepping down as a Student Council Sponsor. Mr. Haines has already posted the vacancy. Bob Thorson, part-time, weekend maintenance worker also submitted his letter of resignation.

A motion was made by Cory Yandell and seconded by Rich Hamilton to approve the Personnel Report as presented.

ROLL CALL: Ayes: Yandell, Biros, Eltrevoog, Frye, Hamilton, Johnson, Olson,  
Nays:  
Motion Carried

C. Building, Grounds & Transportation

1. Building Update:

Pushbars and door locks on the Media Center doors are installed but we are waiting on lock cylinders to complete the project. The purchase of a new stackable washer/dryer for the kitchen is complete. Several office areas have had sneeze guards installed, with a few more to go. Plywood has been installed over doors and windows at both the homes we have purchased due to the windows being removed during asbestos remediation. The damaged to the raised bed near the kitchen loading dock has been repaired. Brandt Excavating was on campus the week of 7/20/2020 to repair another sink hole in the blacktop area near Door B.

D. Amended School Resource Officer IGA with the Village of Seneca

Dr. Carlson informed the Board that Officer Sangston has graciously accepted taking on additional duties, with these additional duties there comes the need for increased hours. He will now be at "full-time" status, which then entitles him to health insurance from the Village of Seneca. This insurance will then fall in the lap of Seneca High School. We have amended the SRO Contract acknowledging his eligibility for health insurance if he were to need in the in the future.

A motion was made by Joe Johnson and seconded by Jason Eltrevoog to approve the amended SRO Agreement with the Village of Seneca as presented.

ROLL CALL: Ayes: Johnson, Olson, Yandell, Biros, Eltrevoog, Frye, Hamilton  
Nays:  
Motion Carried

E. OSF Agreement for Drug Testing

Dr. Carlson mentioned that we are on year 4 of working with Ottawa OSF and our student drug testing. The cost has not increased, it is \$40/student with a \$20 mileage charge per month.

A motion was made by Cory Yandell and seconded by Sara Olson to approve the OSF Drug Testing Agreement as presented.

ROLL CALL: Ayes: Yandell, Biros, Eltrevoog, Frye, Hamilton, Johnson, Olson  
Nays:  
Motion Carried

F. Vermillion Valley Conference Football Alliance

Dr. Carlson stated that we received a letter from the Vermillion Valley Conference. They have created a 2-yr football alliance beginning next year composed of the members of the old Sangamon Valley Conference. This is a temporary solution and **SHS will** be dealing with conference affiliation issues for several more years.

A motion was made by Tiffany Biros and seconded by Cory Yandell to join the Vermillion Valley Conference Football Alliance as presented.

ROLL CALL: Ayes: Biros, Eltrevoog, Frye, Hamilton, Johnson, Olson, Yandell  
Nays:  
Motion Carried

G. 20-21 Board Meeting Dates

Dr. Carlson briefed the Board on the Board's schedule for the 2020-2021 school year.

A motion was made by Sara Olson and seconded by Rich Hamilton to approve the 2020-21 Board Meeting Dates and Times.

ROLL CALL: Ayes: Olson, Yandell, Biros, Eltrevoog, Frye, Hamilton, Johnson  
Nays:  
Motion Carried

H. Public School Calendar

Dr. Carlson mentioned that the school calendar was previously approved but due to the Election Day holiday, we amended the calendar. As a result, the last two weeks of the calendar have also been adjusted.

A motion was made by Jason Eltrevoog and seconded by Cory Yandell to adopt the 2020-21 School Calendar as presented.

ROLL CALL: Ayes: Eltrevoog, Frye, Hamilton, Johnson, Olson, Yandell, Biros  
Nays:  
Motion Carried

I. Policy - First Reading

Dr. Carlson briefed the Board on the new policy changes.

J. Executive Session

Dr. Carlson mentioned he would ask for an executive session at the end of the meeting.

12. PRINCIPAL/ASSISTANT PRINCIPAL REPORT

1. Beginning of the 2020-21 School Year Update:

Mr. Voiles stated that registration had started today, with the \$25 discount being open for the first 15 days of registration. Anyone registering after August 1<sup>st</sup> will pay the full \$150. He briefly went over the June 22<sup>nd</sup> letter that was sent home to all Seneca High School students, it lists all pertinent registration information; including dates and times that parents and/or guardians can come in for help or to use our laptops to register.

He briefed the Board on what the Freshman/New Student Orientation day would be like. Mr. Voiles mentioned our schedule has changed a little this year with Monday being an institute day for our teachers, Tuesday is ½ day Freshman/New Student Orientation, Wednesday being a full "A Day", Thursday a full "B Day" and Friday will be our first scheduled Emergency Drills Day.

Mr. Voiles mentioned concerns that parents had when given a survey to complete regarding the return to school. Many parents had the same if not similar concerns that our faculty did. Parents would like to see students having a regular school day with face to face learning and homework graded as to what the student earned. Most are able to provide their own transportation. If we were to go to Remove Learning, many stated that they did have reliable internet connectivity at home. Lastly, Mr. Voiles mentioned they plan to have a draft of the plan to the Board by Friday.

13. ADMINISTRATIVE COMMUNICATION AND FOIA REPORT

Dr. Carlson mentioned there were no FOIA requests; however, there were several Weekly Newsletters from the Superintendent. He stated just prior to the Board meeting he receive a thank-you note from the Delores Johnson Family for flowers sent, this was Mike Coughlin's mother-in-law.

14. ACTION ITEMS AFTER EXECUTIVE SESSION

A. Teacher Contract

President Frye asked for a motion to approve the Seneca Education Association Negotiated Agreement.

A motion was made by Joe Johnson and seconded by Sara Olson to approve the Seneca Education Association Negotiated Agreement as presented.

ROLL CALL: Ayes: Johnson, Olson, Yandell, Biros, Eltrevoog, Frye, Hamilton  
Nays:  
Motion Carried

15. ADJOURNMENT

The meeting adjourned at 7:53 p.m.

  
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President, Board of Education

8-19-2020  
Date

  
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Secretary, Board of Education

8-19-2020  
Date