

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF
SENECA TOWNSHIP HIGH SCHOOL, DISTRICT 160, SENECA, IL

A regular meeting of the Seneca Township High School Board of Education was held on January 20, 2021, at 6:00 p.m. in the Commons at Seneca High School. President Frye called the meeting to order with roll call.

1. ROLL CALL Present: Johnson, Hamilton, Frye, Olson, Eltrevoog, Yandell, Biros
Absent:

Others present: Superintendent Jim Carlson, Principal Marty Voiles, Assistant Principal Mike Coughlin, Board Secretary Nadine Maierhofer, CSBO Dan Stecken, parents and Student of the Month award winners.

2. RECOGNITION OF GUESTS AND VISITORS

Mr. Coughlin introduced our November and December Students of the Month.

3. INVESTMENT REPORT

Dr. Carlson reviewed the Investment Report. President Frye stated that the Investment Report would stand approved as presented, subject to audit.

4. FINANCIAL INFORMATION

Dr. Carlson reviewed the Financial Dashboards.

5. TREASURER'S REPORT

In Rob Maierhofer's absence, Dr. Carlson gave the Treasurer's Report. President Frye stated that the Treasurer's Report would stand approved subject to audit.

6. APPROVAL OF MINUTES

- A. Regular Minutes

Budget Hearing Minutes - December 16, 2020
Truth in Taxation Hearing Minutes - December 16, 2020
Regular Board Meeting Minutes - December 16, 2020
Policy Committee Minutes - January 6, 2021
Co-Curricular Committee Minutes - January 6, 2021

Dr. Carlson stated he received no additions or corrections to the minutes. President Frye stated minutes would stand approved as presented.

- B. Executive Session Minutes and Destruction of Audio Tapes

Dr. Carlson requested that Executive Session Minutes from July 2020 through December 2020 be approved. He also asked for the destruction of the Audio Recordings of the Executive Session Meetings from January 2019 through June 2019, except for the special closed session meeting for student discipline on June 19, 2019, since 18 months have now passed and written minutes of the meetings were previously approved.

A motion was made by Joe Johnson and seconded by Rich Hamilton to approve the Executive Session minutes from July 2020 through December 2020 and the destruction of the Audio Recordings of the Executive Session from January 2019 through June 2019, except for the special closed session meeting for student discipline on June 19, 2019, since 18 months have now passed and written minutes of the meetings were previously approved.

ROLL CALL: Ayes: Johnson, Olson, Yandell, Biros, Eltrevoog, Frye, Hamilton
Nays:
Motion Carried

7. ACCOUNTS PAYABLE

Dr. Carlson reviewed the accounts payable. President Frye asked for a motion to approve the Accounts Payable as presented.

A motion was made by Jason Eltrevoog and seconded by Rich Hamilton to approve the Accounts Payables as presented.

ROLL CALL: Ayes: Eltrevoog, Frye, Hamilton, Johnson, Olson, Yandell, Biros
Nays:
Motion Carried

8. PUBLIC COMMENT

No requests for public comment were received.

9. EDUCATIONAL ITEM

No education items were presented.

10. COMMITTEE REPORTS

Members from the Policy and Co-Curricular Committees gave reports from their recent meetings.

11. SUPERINTENDENT'S REPORT

A. Finance Report

1. Approve Non-Certified Staff Seniority List

Dr. Carlson stated that each year the Board is required to adopt this list, which would only be used in case of a Reduction in Force. He also stated that this does not prevent Administration from terminating an employee for just cause. The union president has been given this list for their review.

A motion was made by Tiffany Biros and seconded by Cory Yandell to adopt the Non-Certified Staff Seniority List as presented.

ROLL CALL: Ayes: Biros, Eltrevoog, Frye, Hamilton, Johnson, Olson, Yandell
Nays:
Motion Carried

B. Personnel Report

1. Accept Resignation of Housekeeper - O' Kray

Dr. Carlson mentioned that Michael O'Kray had worked for us for about 4 years. With his resignation, Dr. Carlson stated he consulted with the Personnel Committee that there is a need to fill this vacancy.

2. Accept Resignation of Assistant Speech Coach

Dr. Carlson mentioned that Assistant Speech Coach, Zach Applebee, would be stepping down from coaching for personal reasons. He also mentioned that at this time we would not seek a replacement.

3. Vacancies Update

Dr. Carlson mentioned there were 14 applications for the English opening, 0 applications for Spanish, and 34 applications for the Dean of Students opening. We had 7 applications for our Housekeeping position. He also mentioned that we still have to advertise for Dan Stecken's position.

A motion was made by Sara Olson and seconded by Jason Eltrevoog to approve the Personnel Report as presented.

ROLL CALL: Ayes: Olson, Yandell, Biros, Eltrevoog, Frye, Hamilton, Johnson
Nays:
Motion Carried

C. Building, Grounds & Transportation

1. Building Update

Dr. Carlson updated the Board on various building related projects: 30 motion sensor lights have been installed and are completed throughout Main Campus; there are 550 blueprints organized and ready to go; both elevators are up and working; maintenance is ready to go when sports pick up and gyms and/or fields need to be prepared.

2. Disposition of Unneeded Property

Dr. Carlson stated that each year we ask the Board to grant the Administration the authority to sell, recycle, or throw out any unneeded property.

A motion was made by Rich Hamilton and seconded by Cory Yandell to approve the disposition of unneeded property as needed.

ROLL CALL: Ayes: Hamilton, Johnson, Olson, Yandell, Biros, Eltrevoog, Frye
Nays:
Motion Carried

3. Award Activity Bus Bid

Dr. Carlson mentioned that our Bid required/specified a MicroBird. Central States Bus Sales provided the only bid. The new activity bus is identical to the one we purchased last year. We will be trading the old Collins bus. Where the actual cost difference is only \$1,644.10; the major difference is the trade value of our used activity bus.

A motion was made by Joe Johnson and seconded by Sara Olson to accept the bid from Central States Bus Sales for a 2021 MicroBird Activity Bus.

ROLL CALL: Ayes: Johnson, Olson, Yandell, Biros, Eltrevoog, Frye, Hamilton
Nays:
Motion Carried

4. Award Proposal for Auditorium Handrail Project

Dr. Carlson stated that we received three proposals for the handrail project. All proposals were sent to Wold for their review; yet our preliminary recommendation is to accept the low proposal from

Gehrke Construction in the amount of \$19,400. After reviewing all proposals and having a discussion with Gehrke Construction Wold's recommendation came back to go with Gehrke Construction where they are the low responsible bidder and are capable of satisfactorily completing the work in accordance with the bid documents.

A motion was made by Joe Johnson and seconded by Cory Yandell to award the auditorium handrail project to Gehrke Construction as presented.

ROLL CALL: Ayes: Johnson, Olson, Yandell, Biros, Eltrevoog, Frye, Hamilton
Nays:
Motion Carried

D. PRESS Policies - 2nd Reading

Dr. Carlson stated this is the 2nd reading of the PRESS policies.

A motion was made by Jason Eltrevoog and seconded by Rich Hamilton approve the PRESS Policies as presented.

ROLL CALL: Ayes: Eltrevoog, Frye, Hamilton, Johnson, Olson, Yandell, Biros
Nays:
Motion Carried

E. April Board Meeting Date Change

Dr. Carlson stated that we must reorganize the Board after the election on April 6, 2021. The County Clerk has 21 days after the election to canvass votes and officially declare a winner. Even though all members are running unopposed, we are unable to reorganize until after the canvass. After previously discussing with President Frye, that our regular April meeting scheduled for April 21st, we propose to move the April meeting back one week to April 28th and reorganize the Board and conduct the April meeting on the same date.

A motion was made by Joe Johnson and seconded by Rich Hamilton to move the April Board Meeting to April 28th to accommodate the Board reorganization requirements.

ROLL CALL: Ayes: Johnson, Olson, Yandell, Biros, Eltrevoog, Frye, Hamilton,
Nays:
Motion Carried

F. Executive Session

Dr. Carlson mentioned he will ask for an Executive Session at the end of the meeting.

12. PRINCIPAL/ASSISTANT PRINCIPAL REPORT

A. Update on Remote Learning

Mr. Coughlin updated the Board on our remote learning. He stated that 31 students, 8% of student body, is in remote learning 2nd semester. He stated that with the changes implemented by Dr. Carlson in December on exactly how, or who, could remote learn 2nd semester, it has made a big difference. This does not include those that are in quarantine.

B. Non-Tenured Teachers

Mr. Coughlin reviewed the Non-Tenured Teachers list. He indicated that the list had 12 teachers listed in "non-tenured" status and they were a good group of teachers.

C. Second Quarter Stats

Mr. Coughlin went over the first semester summary of August 19, 2020 to December 18, 2020 reviewing attendance, grades, and discipline referrals.

13. ADMINISTRATIVE COMMUNICATION AND FOIA REPORT


Dr. Carlson referred to the Thank You note from Bob & Diane Till. A FOIA request from Kaza Rhan with News.Locallabs.com regarding Elected Boards and Officials. He also mentioned the State Superintendent Weekly Messages that were included as supplemental reading.

14. ACTION ITEMS AFTER EXECUTIVE SESSION

There were no action items.

15. ADJOURNMENT

The meeting adjourned at 7:02 p.m.



President, Board of Education

2-17-2021
Date



Secretary, Board of Education

2-17-2021
Date