

**MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF
SENECA TOWNSHIP HIGH SCHOOL, DISTRICT 160, SENECA, IL**

A regular meeting of the Seneca Township High School Board of Education was held on August 19, 2020, at 6:00 p.m. President Frye called the meeting to order with roll call.

1. ROLL CALL: Present: Johnson, Hamilton, Frye, Olson, Eltrevoog, Biros
Absent: Yandell
Yandell stepped in at 6:37pm

Others present: Superintendent Jim Carlson, Principal Marty Voiles, Assistant Principal Mike Coughlin, Board Secretary Nadine Maierhofer, CSBO Dan Stecken, Ottawa Media Rick Koshko, Public Member Alex Autry.

2. RECOGNITION OF GUESTS AND VISITORS

No student award winners were recognized this month.

3. INVESTMENT REPORT

Dr. Carlson reviewed the Investment Report. President Frye stated that the Investment Report would stand approved as presented, subject to audit.

4. FINANCIAL INFORMATION

Dr. Carlson reviewed the Financial Dashboards.

5. TREASURER'S REPORT

Dr. Carlson presented the Treasurer's Report in Rob Maierhofer's absence. President Frye stated that the Treasurer's Report would stand approved subject to audit.

6. APPROVAL OF MINUTES

- A. Regular Board Minutes, dated July 15, 2020
- B. Special Board Minutes, dated July 29, 2020
- C. Building, Grounds, Transport Committee Minutes, dated August 5, 2020
- B. Finance/Personnel Committee Minutes, dated August 5, 2020
- C. Co-Curricular Committee Minutes, dated August 12, 2020

Dr. Carlson stated he received no additions or corrections to the minutes. President Frye stated minutes would stand approved as presented.

7. ACCOUNTS PAYABLE

Dr. Carlson reviewed the accounts payable.

President Frye asked for a motion to approve the accounts payable as presented.

A motion was made by Joe Johnson and seconded by Rich Hamilton to approve the accounts payable as presented.

ROLL CALL: Ayes: Johnson, Olson, Biros, Eltrevoog, Frye, Hamilton

Nays:

Motion Carried

8. PUBLIC COMMENT

No requests for public comment were received.

9. EDUCATIONAL ITEM

None.

10. COMMITTEE REPORTS

Joe Johnson gave a brief report from the Building, Grounds, and Transportation Committee meeting from August 5, 2020.

Jason Eltrevoog gave a brief report from the Finance/Personnel Committee meeting from August 5, 2020.

Sara Olson gave a brief report from the Co-Curricular Committee meeting from August 12, 2020.

11. SUPERINTENDENT'S REPORT

A. Finance Report

1. 2020-21 Amended Budget

Dr. Carlson briefed the Board on the FY 21 budget stating that it is balanced. The budget has been on file for public inspection since August 14, 2020. We will hold a Budget Hearing on September 16, 2020 at 5:50pm, prior to our regular meeting.

B. Personnel Report:

1. 2020-21 Co-Curricular List Update:

Dr. Carlson informed the Board that Nick Kirkton will be taking over as a Student Council Sponsor and Blake Slutz will be a TRUST Advisor.

2. Professional Development Report

Dr. Carlson briefed the Board on the different types of graduate programs we have approved and the total cost to the district.

A motion was made by Sara Olson and seconded by Jason Eltrevoog to approve the Personnel Report as presented.

ROLL CALL: Ayes: Olson, Biros, Eltrevoog, Frye, Hamilton, Johnson

Nays:

Motion Carried

C. Building, Grounds & Transportation

1. Building Update:

Dr. Carlson briefed the Board on items from the Building Services Report stating that Barry Buchanan had no additional updates.

2. Home Demolition

Dr. Carlson briefed the Board on the demolition requirements from the ROE, including the application for demolition. He mentioned he is working on getting all utilities to sign off that it will be safe to demolish both homes. Besides the ROE permits we also need to get permits from the Village. He then mentioned that he would like to have Board authorization to manage the demolition process, including the obtaining of all necessary permits, and seeking bids if necessary.

A motion was made by Joe Johnson and seconded by Rich Hamilton to direct the superintendent to coordinate the demolition process of the district properties located at 220 Englewood Place and 259 Scott Street, including if necessary, letting bids.

ROLL CALL: Ayes: Johnson, Olson, Biros, Eltrevoog, Frye, Hamilton

Nays:

Motion Carried

D. Public School Calendar

Dr. Carlson informed the Board that this is our 3rd attempt at a school calendar and it might not be our last. The main change in this calendar is that it reflects our 1:10pm dismissal. The 1:10 dismissal leaves us in school for 5 instruction hours, which is the minimum instruction day required by law. The calendar also reflects the removal of our SIP days as we are no longer qualified to use them.

A motion was made by Jason Eltrevoog and seconded by Tiffany Biros to approve the Public School Calendar as presented.

ROLL CALL: Ayes: Eltrevoog, Frye, Hamilton, Johnson, Olson, Biros

Nays:

Motion Carried

E. Measurable Goals Outcome

Dr. Carlson briefed the Board on various goals that were set for the 2019-2020 school year and whether or not they were met.

F. PRESS Policies - Second Reading

Dr. Carlson stated this is the second reading of the PRESS Policies.

A motion was made by Sara Olson and seconded by Jason Eltrevoog to approve the PRESS policies as presented.

ROLL CALL: Ayes: Olson, Biros, Eltrevoog, Frye, Hamilton, Johnson

Nays:

Motion Carried

G. Title IX and other PRESS Policy Updates - First Reading

Dr. Carlson stated he received these policies just as the packet was being finalized. Given the importance of the policies relative to Title IX and sexual harassment he wanted to include them in this meeting.

H. Executive Session

Dr. Carlson indicated he did not need an Executive Session.

12. PRINCIPAL//ASSISTANT PRINCIPAL REPORT

1. Handbook Revisions - Second Reading:

Mr. Coughlin stated that this was the 2nd reading and there were no changes since the 1st reading at the Special Meeting held in July.

A motion was made by Rich Hamilton and seconded by Tiffany Biros to approve the Handbook Revisions as presented.

ROLL CALL: Ayes: Hamilton, Johnson, Olson, Biros, Eltrevoog, Frye
Nays:
Motion Carried

2. Summer School Recap

Mr. Coughlin informed the Board there were 38 students in our Driver's Ed online remote class of which 84% of these students earning a passing grade. He stated that all BTW students passed.

3. 2020-21 Registration Update

Mr. Voiles informed the Board that 403 students were anticipated on coming back which included those that they knew were already moving out of the district. At the end of the day on August 19th we had 391 registered. Out of the 391, 27 students had requested remote learning. Of the 27 - 8 are freshman, 9 are sophomores, 6 are juniors, and then 4 seniors. He mentioned it is anticipated that the remote learning numbers will be increasing, especially with 12 unregistered students at this time; however, the cut off date was August 7th.

13. ADMINISTRATIVE COMMUNICATION AND FOIA REPORT

Dr. Carlson mentioned there were no FOIA requests; however, there were several Weekly Newsletters from the Superintendent.

14. ACTION ITEMS AFTER EXECUTIVE SESSION

No action items were discussed.

15. ADJOURNMENT

The meeting adjourned at 6:40 p.m.



President, Board of Education

9-16-2020
Date



Secretary, Board of Education

9-16-2020
Date