

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF  
SENECA TOWNSHIP HIGH SCHOOL, DISTRICT 160, SENECA, IL

A regular meeting of the Seneca Township High School Board of Education was held on October 16, 2019, at 6:00 p.m. President Frye called the meeting to order with roll call.

1. ROLL CALL: Present: Johnson, Frye, Olson, Victor, Eltrevoog, Yandell  
Absent: Hamilton

Others present: Superintendent Jim Carlson, Principal Marty Voiles, Assistant Principal Michael Coughlin, Recording Secretary Nadine Maierhofer, CSBO Dan Stecken, Faculty Members: Allie Lardi, Levi Derber, Blake Slutz, Jill Rockrohr, and Kent Weber, Ottawa Radio and student award winners and guests.

Board Member, Rich Hamilton, arrived at 6:06pm.

2. RECOGNITION OF GUESTS AND VISITORS

The student award winners for August and September were recognized.

3. INVESTMENT REPORT

Dr. Carlson reviewed the Investment Report. President Frye stated that the Investment Report would stand approved as presented, subject to audit.

4. FINANCIAL INFORMATION

Dr. Carlson reviewed the Financial Dashboards.

5. TREASURER'S REPORT

Dr. Carlson gave the Treasurer's Report. President Frye stated that the Treasurer's Report would stand approved subject to audit.

6. APPROVAL OF MINUTES

- A. Budget Hearing - September 18, 2019
- B. Regular Minutes - September 18, 2019
- C. Building/Grounds/Transportation Committee Minutes - October 2, 2019
- D. Finance/Personnel Minutes - October 2, 2019

Dr. Carlson stated he received no additions or corrections to the minutes. President Frye stated minutes would stand approved as corrected.

7. ACCOUNTS PAYABLE

Dr. Carlson reviewed the accounts payable. President Frye asked for a motion to approve the accounts payable as presented.

A motion was made by Joe Johnson and seconded by Mark Victor to approve the accounts payable as presented, including \$3,928.04 in board and administrative lodging expenses related to the participation in the joint annual convention.

ROLL CALL: Ayes: Johnson, Olson, Victor, Yandell, Eltrevoog, Frye, Hamilton  
Nays:  
Motion Carried

8. PUBLIC COMMENT

No requests for public comment were received.

9. EDUCATIONAL ITEM

Special Education Department: Jill Rockrohr, Levi Derber, Allie Lardi, and Blake Slutz presented to the Board their "co-teaching" program. They discussed topics such as the benefits to the students and regular general education teachers; some of the myths of the co-teaching program; their strategies to use throughout the classroom setting; as well as their short term and long term goals.

10. COMMITTEE REPORTS

Joe Johnson gave the Board a recap from the Building, Grounds, and Transportation Committee Meeting.

Jason Eltrevoog gave the Board a recap from the Finance and Personnel Committee Meeting.

11. SUPERINTENDENT'S REPORT

A. Finance Report

1. Direct Preparation of the 2019 Levy and 2020-21 Budget

Dr. Carlson briefly went over the 2019 Levy and the 2020-21 Budget. He stated that each year the Board is required to direct the preparation of the levy and the budget.

A motion was made by Jason Eltrevoog and seconded by Rich Hamilton to direct the preparation of the 2019 Levy and 2020-21 Budget as presented.

ROLL CALL: Ayes: Eltrevoog, Frye, Hamilton, Johnson, Olson, Victor, Yandell  
Nays:  
Motion Carried

B. Personnel Report

1. Co-Curricular List

Dr. Carlson went over the updated list. He mentioned the removal of Kent Weber and Mary O'Connor with the addition of Kim Foster to the SIP Committee. Jonathon Ruby was also added as a volunteer on the Track Team.

2. Employee Resignation

Assistant Cheerleading Coach and cafeteria dishwasher, Kathy Arellano, turned in her resignation.

A motion was made by Mark Victor and seconded by Rich Hamilton to approve the Personnel Report as presented.

ROLL CALL: Ayes: Victor, Yandell, Eltrevoog, Frye, Hamilton, Johnson, Olson  
Nays:  
Motion Carried

C. Building, Grounds & Transportation

1. Building Update

Dr. Carlson reviewed the Building, Grounds & Transportation Report. He mentioned some projects such as the removal of a rotting tree, replaced with a cemented area; Performance Pipeline would be investigating the repairs needed to a storm drain running through the shotput area of the Track to see what the issue is; the repair of the storm drain at West Campus and the replacement of the fire panel at West Campus.

2. Building Technology Consultants' Final Report

Dr. Carlson discussed the results of the meeting with BTC. He then asked the Board for their direction to seek attorney input and/or check on the potential cost of the repair and go from there.

D. Executive Session

Dr. Carlson explained he would ask for an executive session at the end of

the meeting.

12. PRINCIPAL/ASSISTANT PRINCIPAL REPORT

A. Professional Development Update

Mr. Voiles informed the Board of the recent 2-day ALICE training with Officer Sangston. All faculty, staff, and maintenance of SHS were trained on the first day, October 10th, on what the ALICE training stands for. Everyone then returned on Friday, October 11th, for an actual run through of different scenarios of intruders in the building. After every run through everyone met in the auditorium for group discussion.

B. Tri-County Leadership Conference

Mr. Voiles indicated that 8 of our students would be attending the TCC Leadership Conference this year being held on Friday, October 18, 2019, at Celebrations in LaSalle.

C. Parent-Teacher Conferences

Mr. Voiles mentioned a few statistics from the October 9, 2019, Parent/Teacher Conferences. As of October 9<sup>th</sup> we have 427 students enrolled and of that 158, or 37%, of report cards were picked up; 269, or 63%, did not pick up report cards; and 37 out of 111, or 33%, of freshman reports cards were picked up.

13. ADMINISTRATIVE COMMUNICATIONS AND FOIA REQUESTS

Dr. Carlson mentioned we had no FOIA requests this month. There is a letter from the Seneca Police Department dated September 23, 2019; IASB sent out a memo from Dr. Tom Bertrand dated October, 2019; and there were several Messages from the Superintendent to read.

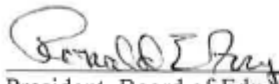
14. EXECUTIVE SESSION

A motion was made by Joe Johnson and seconded by Mark Victor to adjourn to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees and pending litigation. Executive Session was entered into at 7:10 p.m.

ROLL CALL: Ayes: Johnson, Olson, Victor, Yandell, Eltrevoog, Frye, Hamilton  
Nays:  
Motion Carried.

15. ADJOURNMENT

The meeting adjourned at 7:36 p.m.

  
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President, Board of Education

11-20-19  
Date

  
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Secretary, Board of Education

11-20-19  
Date