

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF
SENECA TOWNSHIP HIGH SCHOOL, DISTRICT 160, SENECA, IL

A regular meeting of the Seneca Township High School Board of Education was held on July 17, 2019, at 6:00 p.m. President Frye called the meeting to order with roll call.

1. ROLL CALL: Present: Johnson, Hamilton, Frye, Victor, Yandell
Absent: Eltrevoog & Olson

Others present: Superintendent Jim Carlson, Principal Marty Voiles, Assistant Principal Michael Coughlin, Recording Secretary Nadine Maierhofer, Dan Stecken CSBO, Treasurer Rob Maierhofer., Mike Vezzetti, and a representative of the Ottawa Radio.

2. RECOGNITION OF GUESTS AND VISITORS

There were no student award winners present.

3. INVESTMENT REPORT

Dr. Carlson reviewed the Investment Report. President Frye stated that the Investment Report would stand approved as presented, subject to audit.

4. FINANCIAL INFORMATION

Dr. Carlson reviewed the Financial Dashboards.

5. TREASURER'S REPORT

Rob Maierhofer gave the Treasurer's Report. President Frye stated that the Treasurer's Report would stand approved subject to audit.

6. APPROVAL OF MINUTES

- A. Regular Minutes

Dr. Carlson stated he received no additions or corrections to the minutes. President Frye stated minutes would stand approved as corrected.

- B. Executive Minutes

Dr. Carlson stated that the Executive Session Minutes from January 2019-May 2019 were reviewed and determined appropriate to release. The audio tapes for the Executive Sessions from July 2017 through December 2017 are eligible for destruction since 18 months have now passed and written minutes of the meetings

were previously approved. The Executive Session Minutes from June 2019 will remain closed.

A motion was made by Joe Johnson and seconded by Rich Hamilton to approve and open the Executive Session minutes from January 2019 - May 2019 and the destruction of the Audio Recordings of the Executive Session Meeting minutes from July 2017 through December 2017 since 18 months have now passed and written minutes were previously approved. The Executive Session Minutes from the June 2019 meeting will remain closed.

ROLL CALL: Ayes: Johnson, Victor, Yandell, Frye, Hamilton
Nays:
Motion Carried

7. ACCOUNTS PAYABLE

Dr. Carlson reviewed the accounts payable.

President Frye asked for a motion to approve the accounts payable as presented .

A motion was made by Mark Victor and seconded by Joe Johnson to approve the accounts payable as presented.

ROLL CALL: Ayes: Victor, Yandell, Frye, Hamilton, Johnson
Nays:
Motion Carried

8. PUBLIC COMMENT

No requests for public comment were received.

9. EDUCATIONAL ITEM

Mr. Mike Vezzetti presented his report from Vezzetti Capital Management.

10. COMMITTEE REPORTS

Cory Yandell gave the Board a recap from the Policy Committee Meeting.

11. SUPERINTENDENT'S REPORT

A. Finance Report

1. FY 20 Amended Budget

Dan Stecken presented his draft Amended Budget to the Board stating that we have a balanced budget for the upcoming school year.

2. Administrator and Teacher Salary and Benefits Report

Dr. Carlson briefly went over the report stating that each year the Illinois State Board of Education requires the report to be completed through the Employee Information System. The Board is also required to adopt the report and then it will be posted on the school website.

A motion was made by Joe Johnson and seconded by Rich Hamilton to approve the Administrator and Teacher Salary and Benefit Report as presented.

ROLL CALL: Ayes: Johnson, Victor, Yandell, Frye, Hamilton
Nays:
Motion Carried

3. Fire Protection Service Agreement

Dr. Carlson stated that the Fire Protection Service Agreement with Correct Electric is for 3-years. This covers our main system and will monitor the panels.

A motion was made by Mark Victor and seconded by Cory Yandell to approve the 3-year Fire Protection Service Agreement with Correct Electric as presented.

ROLL CALL: Ayes: Victor, Yandell, Frye, Hamilton, Johnson
Nays:
Motion Carried

Dr. Carlson stated that Automatic Fire Systems will monitor our fire pumps and sprinklers. This contract will be a I-year contract agreement.

A motion was made by Mark Victor and seconded by Cory Yandell to approve the I-year Fire Protection Service Agreement with Automatic Fire Systems as presented.

ROLL CALL: Ayes: Victor, Yandell, Frye, Hamilton, Johnson
Nays:
Motion Carried
Nays:
Motion Carried

B. Personnel Report

1. Contract - Jill Rockrohr

Dr. Carlson briefly went of the proposed contract for Jill Rockrohr as it was previously discussed at last month's meeting.

A motion was made by Rich Hamilton and seconded by Mark Victor to approve the Personnel Report as presented.

ROLL CALL: Ayes: Hamilton, Johnson, Victor, Yandell, Frye,
Nays:
Motion Carried

C. Building, Grounds & Transportation

1. Building Update

Dr. Carlson touched on a few items of Barry Update: He stated that the track resurfacing project is complete, the West Campus old wrestling room is just about done and ready for Jazzercise, gym bleachers and basketball backstops were inspected and repaired, air handler ductwork in the gym is repaired and the lines in the parking lots on the south side of the main campus have been repainted. A few things have been postponed for a week or two but will still be completed in a timely manner.

D. OSF Agreement for Drug Testing

Dr. Carlson stated that we would continue working with OSF in Ottawa on student drug testing. The cost for the test is \$40/student with a \$20 mileage charge per month.

A motion was made by Mark Victor and seconded by Cory Yandell to approve the OSF Drug Testing agreement as presented.

ROLL CALL: Ayes: Victor, Frye, Hamilton, Johnson, Yandell
Nays:
Motion Carried

E. PRESS Policies

Dr. Carlson stated this is the first reading and that there were minor changes mostly just information only.

F. Student Suspension Appeal Decision

Dr. Carlson stated back in June Board members heard from the parents of two students who were issued 10-days out-of-school suspensions. It was

at this meeting the decision was made to uphold the Administration's disciplinary recommendations in their entirety. At the July 2nd Board Meeting the Board was able to review the written statement prepared by the school's attorney, Thomas Melody.

A motion was made by Mark Victor and seconded by Rich Hamilton to approve the written decision prepared by the districts' attorney to uphold the student disciplinary actions in its entirety as determined by the Administration for Student No. 2020190.

ROLL CALL: Ayes: Victor, Yandell, Frye, Hamilton, Johnson
Nays:
Motion Carried

A motion was made by Rich Hamilton and seconded by Mark Victor to approve the written decision prepared by the district's attorney to uphold the student disciplinary actions in its entirety as determined by the Administration for Student No. 2020480.

G. Executive Session

No executive session was needed.

12. PRINCIPAL/ASSISTANT PRINCIPAL REPORT

A. Beginning of the 2019-20 School Year Update

Mr. Voiles stated that this year's schedule is very similar to last year's. We will start on Wednesday, August 14th as a ½ day for freshman, Thursday, August 15th will be a full day for freshman and transfer/new students, and Friday, August 16th will be a half day for the full student body. We will start the week of Monday, August 19th as a Regular Class Scheduled "A" Day.

He also noted that the registration process is underway, opening on July 15th. With approximately 420 students listed we have 66 registrations completed. The early registration fee (\$125) will go through Wednesday, July 31st and starting on August 1st it is go back to full price of \$150.00.

13. ADMINISTRATIVE COMMUNICATIONS

A Thank you on behalf of the Coss Family and a FOIA request from Dan Tanner - Illinois Opportunity Project were read. Dr. Carlson mentioned that there were several Messages from the Superintendent to read.

14. ACTION ITEMS AFTER EXECUTIVE SESSION

There was no Executive Session

15. ADJOURNMENT

The meeting adjourned at 7:03 p.m.



President, Board of Education

8-21-19
Date



Secretary, Board of Education

8-21-19
Date