

MINUTES OF THE BUILDING, GROUNDS, AND TRANSPORTATION COMMITTEE
MEETING OF SENECA TOWNSHIP HIGH SCHOOL, DISTRICT 160, SENECA, ILLINOIS

A meeting of the Building, Grounds, and Transportation Committee was held on December 4, 2019 at 9:00 a.m. The meeting was called to order with the following members present: Joe Johnson, Mark Victor, and Ron Frye. Also present were Barry Buchanan, Jim Carlson, and Dan Stecken representatives

A. Public Comment- None

B. Building, Grounds & Transportation

1. ROE Compliance Update

Barry Buchanan explained that the ROE and Fire Marshal conducted the annual HLS walk through. Only minor items were found. We are awaiting the official results.

2. Gravel Lot

Dr. Carlson shared the cost estimate from Chamlin and Associates. The cost of estimate for earthwork, landscape restoration and aggregate surface 12" was \$57,600, including 10% contingency.

3. Activity Bus Specs

Dr. Carlson reviewed the draft activity bus specifications. The committee authorized bid letting.

4. Building Services Update

Barry Buchanan gave a building and grounds update.

5. Parking Lot Seal and Repair Project

Dr. Carlson reviewed the cost estimate for seal coating the south lots and roadways. The cost estimate was \$90,000 including engineering costs. The committee directed Dr. Carlson to seek an estimate for straightening out the south entrance and removing the island.

6. BGT Budget Update

Dr. Carlson reviewed the O&M and Transportation budgets. He stated that with all of the building projects, he will not be recommending transferring funds from O&M to the Capital Projects fund, but does anticipate a transfer of funds to Capital Projects from Transportation when the budget is amended in the spring.

7. Bus Sale/Bus Lease

Dr. Carlson discussed an idea to sell the 2012 International Bus and use the proceeds to pay for a 3-year lease of a new bus if the numbers warrant it. The 2012 bus has

had several repairs to it and a high cost this year.

C. Other

1. Housekeeper Applications

Dr. Carlson stated the district received three applications for afternoon housekeeper.

The applications were vetted and only one person will be interviewed.

2. Home Purchase

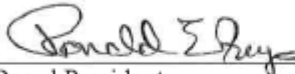
Dr. Carlson shared that the district will obtain an appraisal of a house it intends to buy at 259 E. Scott Street, Seneca, IL.

3. Maintenance Grants

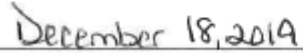
Dr. Carlson stated that maintenance grant applications will be available on December 9, 2019. The board had previously approved pursuing the grants.

D. Adjourn

The meeting adjourned at 9:50 a.m.


Board President


Board Secretary


Date