

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF
SENECA TOWNSHIP HIGH SCHOOL, DISTRICT 160, SENECA, IL

A regular meeting of the Seneca Township High School Board of Education was held on November 14, 2018, at 6:00 p.m. President Frye called the meeting to order with roll call.

1. ROLL CALL: Present: Johnson, Hamilton, Frye, Olson, Victor, Eltrevoog
Absent: Yandell

Others present: Superintendent Jim Carlson, Principal Marty Voiles, Assistant Principal Michael Coughlin, Recording Secretary Nadine Maierhofer, Student of the Month winners and guests, and the Ottawa Radio.

2. RECOGNITION OF GUESTS AND VISITORS

The student award winners were recognized.

3. INVESTMENT REPORT

Dr. Carlson reviewed the Investment Report. President Frye stated that the Investment Report would stand approved as presented, subject to audit.

4. FINANCIAL INFORMATION

Dr. Carlson reviewed the Financial Dashboards.

5. TREASURER'S REPORT

Dr. Carlson gave the Treasurer's Report. President Frye stated that the Treasurer's Report would stand approved subject to audit.

6. APPROVAL OF MINUTES

- A. Regular Minutes

Dr. Carlson stated he received no additions or corrections to the minutes. President Frye stated minutes would stand approved as presented.

7. ACCOUNTS PAYABLE

Dr. Carlson reviewed the accounts payable. He stated that there were additions to the Accounts Payable at each member's place due to our early meeting in November. President Frye asked for a motion to approve the accounts payable as presented.

A motion was made by Joe Johnson and seconded Rich Hamilton to approve the Accounts Payable expenses as presented.

ROLL CALL: Ayes: Johnson, Olson, Victor, Eltrevoog, Frye, Hamilton
Nays:
Motion Carried

8. PUBLIC COMMENT

No requests for public comment were received.

9. EDUCATIONAL ITEM

No educational items were received.

10. COMMITTEE REPORTS

No committee reports were given, as the November 7, 2018, Policy Meeting was canceled.

11. SUPERINTENDENT'S REPORT

A. Finance Report

1. 2019-20 Budget

Dr. Carlson stated this budget corresponds to our anticipated levy after abatement. This budget will be tweaked over time until it is transferred to the state budget form in September. The budget hearing will be held at 8:20 am on December 19, 2018, prior to the regular board meeting. Dr. Carlson stated this budget is balanced, leaning slightly to the surplus side.

2. 2018 Levy

Dr. Carlson stated the 2018 Levy will represent approximately a 9% increase over last year's extension. This will force a Truth in Taxation hearing before our regular board meeting and after the budget hearing in December. This meeting will take place on December 19, 2018, at 8:25am. Our actual levy after abatement should be around a 1% increase. Our tax rate will remain at \$1.79838.

3. West Campus Lease

Dr. Carlson stated we have renewed our lease with Tri-County Opportunities, the organization which runs the Head Start Preschool Program. This is the 4th year they have been at Seneca High School. The lease is renewed for 2 years.

A motion was made by Mark Victor and seconded Jason Eltrevoog to approve the Lease with Head Start for rent of the West Campus.

ROLL CALL: Ayes: Victor, Eltrevoog, Frye, Hamilton, Johnson, Olson
Nays:
Motion Carried

B. Personnel Report

1. FLMA - Don Brown beginning December 2018 with plans to return on January 7, 2019.

A motion was made by Mark Victor and seconded Jason Eltrevoog to approve the FMLA request for Don Brown.

ROLL CALL: Ayes: Victor, Eltrevoog, Frye, Hamilton, Johnson, Olson
Nays:
Motion Carried

2. Music Facilitator Contract - Mark Victor- to assist the Music Department during Mr. Windham's leave of absence.

A motion was made by Joe Johnson and seconded Rich Hamilton to approve the contract for Mark Victor as Music Facilitator.

ROLL CALL: Ayes: Johnson, Olson, Eltrevoog, Frye, Hamilton
Abstain: Victor
Nays:
Motion Carried

3. Substitute/Part-time General Maintenance Employee - Greg Anderson. Mr. Anderson will work on an as-needed basis.

A motion was made by Mark Victor and seconded Rich Hamilton to approve the hiring of Greg Anderson as Substitute General Maintenance worker.

ROLL CALL: Ayes: Victor, Eltrevoog, Frye, Hamilton, Johnson, Olson
Nays:
Motion Carried

C. Building, Grounds & Transportation

1. Building Update

Dr. Carlson stated access control is almost done at West Campus. Winterizing of outside buildings is done. ROE inspection will take place on November 20, 2018.

D. Summer School

Dr. Carlson stated the summer school offerings will remain similar to last year. World Studies-up to 2 semesters, Driver Education, American Government, Economics, Algebra 1-up to 2 semesters, and Summer Bridge. Fees - \$50 a semester with the following dates: Semester 1 - June 3rd-June 21st and Semester 2 - June 24th-July 15th (no school on the 4th of July). Enrollment and teacher availability will determine final schedule.

E. New Course Approvals

Dr. Carlson stated Dual Credit Political Science will be added next year. This course is the upper level equivalent to Government/Civics. Students taking this course will NOT be required to take Government.

Dr. Carlson stated that IPS-B, a lower or entry-level science course will be offered for students that have lower reading and math skills to succeed in IPS.

Dr. Carlson stated that Programming in Python will replace our Computer Science Discoveries course. This will be a yearlong course reserved for Junior and Seniors that are taking or have taken Algebra II.

A motion was made by Sara Olson and seconded Mark Victor to approve the new classes for the 2018-19 school year as presented.

ROLL CALL: Ayes: Olson, Victor, Eltrevoog, Frye, Hamilton, Johnson
Nays:
Motion Carried

F. Executive Session

Dr. Carlson stated he would ask for an Executive Session at the end of the meeting.

12. PRINCIPAL/ASSISTANT PRINCIPAL REPORT

A. First 9 Weeks Information

Principal Marty Voiles reviewed the information from the first nine weeks. The attendance rate was 95.9%. 93.8% of all grades given were C's or above. 11.4% of total students received a discipline referral. Most referrals were issued for being unexcused or tardy for school

B. Parent Teacher Conferences

Principal Marty Voiles discussed the participation results for the recent Parent Teacher Conferences. New format this year turned out better than anticipated after hearing possible dislikes on social media. Once information from the parent survey is gathered there is a possibility of yet a new format for the 2019-2020 school year.

C. School Report Card

Principal Marty Voiles reviewed the information for the 2017-18 School Year Report Card.

13. ADMINISTRATIVE COMMUNICATION AND FOIA REPORT

Dr. Carlson stated the State Superintendent Weekly Message was included as supplemental readings.

14. EXECUTIVE SESSION

A motion was made by Joe Johnson and seconded by Rich Hamilton to adjourn to Executive Session, including Administration, to discuss the appointment, employment, compensation, discipline, performance or dismissal of a specific employee, student discipline, and pending litigation.

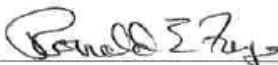
ROLL CALL: Ayes: Johnson, Olson, Victor, Eltrevoog, Frye, Hamilton
Nays:
Motion Carried

15. ACTION ITEMS AFTER EXECUTIVE SESSION

There were no action items.

16. ADJOURNMENT

The meeting adjourned at 7:16 p.m.



President, Board of Education

12-19-18
Date



Secretary, Board of Education