

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF
SENECA TOWNSHIP HIGH SCHOOL, DISTRICT 160, SENECA, IL

A regular meeting of the Seneca Township High School Board of Education was held on May 15, 2019, at 6:00 p.m. President Frye called the meeting to order with roll call.

1. ROLL CALL: Present: Hamilton, Frye, Olson, Victor, Eltrevoog, Yandell
Absent: Johnson

Others present: Superintendent Jim Carlson, Principal Marty Voiles, Assistant Principal Michael Coughlin, Recording Secretary Nadine Maierhofer, Kent Weber Faculty Member, The Times, Ottawa Radio, and student award winners and guests.

2. RECOGNITION OF GUESTS AND VISITORS

The student award winners were recognized.

3. INVESTMENT REPORT

Dr. Carlson reviewed the Investment Report. President Frye stated that the Investment Report would stand approved as presented, subject to audit.

4. FINANCIAL INFORMATION

Dr. Carlson reviewed the Financial Dashboards.

5. TREASURER'S REPORT

Dr. Carlson presented the Treasurer's Report in Rob Maierhofer's absence. President Frye stated that the Treasurer's Report would stand approved subject to audit.

6. APPROVAL OF MINUTES

- A. Regular Minutes, April 17, 2019 Meeting
- B. Special Minutes, April 30, 2019 Meeting
- C. Policy Committee Minutes, May 8, 2019 Meeting

Dr. Carlson stated he received no additions or corrections to the minutes. President Frye stated minutes would stand approved as presented.

7. ACCOUNTS PAYABLE

Dr. Carlson reviewed the accounts payable.

President Frye asked for a motion to approve the accounts payable as presented.

A motion was made by Mark Victor and seconded by Rich Hamilton to approve the accounts payable as presented.

ROLL CALL: Ayes: Victor, Yandell, Eltrevoog, Frye, Hamilton, Olson

Nays:

Motion Carried

8. PUBLIC COMMENT

No requests for public comment were received.

9. EDUCATIONAL ITEM

No educational items were presented.

10. COMMITTEE REPORTS

Jason Eltrevoog, from the Policy Committee, gave his report from their recent meeting.

11. SUPERINTENDENT'S REPORT

A. Finance Report

1. Ruyle Service Agreement

Dr. Carlson stated that the HVAC Service Agreement with Ruyle is unchanged. The total amount from the agreement is \$24,420 and includes three inspections annually.

A motion was made by Jason Eltrevoog and seconded by Mark Victor to approve the Ruyle Service Agreement.

ROLL CALL: Ayes: Eltrevoog, Frye, Hamilton, Olson, Victor, Yandell

Nays:

Motion Carried

B. Personnel Report

Dr. Carlson indicated that the following items would be discussed in Executive Session at the end of the meeting:

1. FMLA Request - Jen Baxter, PE/Drivers Education Instructor
2. Letter of Retirement- Jeff Maierhofer
3. 2019-2020 Co-Curricular List
4. SLP Contract - Kate Hagenbuch
5. Part-time Contract - Katie Paddock, Dual Credit Speech

C. Building, Grounds & Transportation

1. Building Update

Dr. Carlson reviewed various building related projects and issues. He stated that a few of our summer helpers were starting prior to the end of the school year to work with Barry.

2. Building Technology Consultants Proposal

Dr. Carlson discussed the work of Building Technology Consultants who were hired to determine why water is infiltrating the building in the 2012 addition.

D. 2019-2020 Board Committee Schedule

Dr. Carlson stated this schedule was comparable to the current schedule we have this year.

E. 2018-2019 Final Calendar

Dr. Carlson stated no changes since our April Board meeting.

A motion was made by Sara Olson and seconded by Mark Victor to approve the 2018-2019 Final School Calendar.

ROLL CALL: Ayes: Olson, Victor, Yandell, Eltrevoog, Frye, Hamilton,

Nays:

Motion Carried

F. 2019-2020 School Calendar

Dr. Carlson stated there were a few minor changes to move our last day of school up to June 1, 2020. Our Teacher Institute Days are yet to be determined. The General Assembly has not finalized the calendar limitations as of yet; this could impact our SIP Days throughout the school year.

A motion was made by Sara Olson and seconded by Mark Victor to adopt the 2019 - 2020 School Calendar.

ROLL CALL: Ayes: Olson, Victor, Eltrevoog, Frye, Hamilton, Johnson
Nays:
Motion Carried

G. Policy

1. Handbook Review:

Dr. Carlson mentioned that there were minor changes in several of the handbooks.

- A. Parent/Student-There was some amended language regarding absence, truancy, and attendance in PE class if out for an extended amount of time due to injury. Changes were being made in the handbook; however policy was already approved on the limited administration of medical cannabis on school grounds. Cell phones were going to be allowed next year during passing periods and lunchtime only.
- B. Faculty- Nothing but date and name changes to correlate with new dates, new faculty and/or staff starting in the new school year.
- C. Athletic - One minor change regarding vape pens/materials.
- D. Activities - No changes for this school year.
- E. Staff - Changes made to leave and policy on school vehicle usage.

2. PRESS Policy

Dr. Carlson stated this was the 2nd reading.

A motion was made by Mark Victor and seconded by Cory Yandell to approve the PRESS Policies as presented.

ROLL CALL: Ayes: Victor, Yandell, Eltrevoog, Frye, Hamilton, Olson
Nays:
Motion Carried

H. Executive Session

Dr. Carlson explained he would ask for an executive session at the end of the meeting.

12. PRINCIPAL/ASSISTANT PRINCIPAL REPORT

A. Summer Overnight Trips

Mr. Voiles explained that the Boys Basketball Team would have a few overnight stays this summer. The FFA overnight events that were to take place this summer were already approved at the beginning of the year with their overnight trip information.

A motion was made by Cory Yandell and seconded by Jason Eltrevoog to approve the Summer Overnight Trips as presented.

ROLL CALL: Ayes: Yandell, Eltrevoog, Frye, Hamilton, Olson, Victor
Nays:
Motion Carried

13. ADMINISTRATIVE COMMUNICATION AND FOIA REPORT

FOIA request from John Laadt regarding Charter School Applications was read. Dr. Carlson mentioned that there were several Messages from the Superintendent to read.

14. EXECUTIVE SESSION

A motion was made by Rich Hamilton and seconded by Mark Victor to adjourn to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees and pending litigation. Executive Session was entered into at 6:47 p.m.

ROLL CALL: Ayes: Hamilton, Olson, Victor, Yandell, Eltrevoog, Frye
Nays:
Motion Carried.

15. ACTION ITEMS AFTER EXECUTIVE SESSION

A motion was made by Mark Victor and seconded by Jason Eltrevoog to approve the Personnel Report as presented.

ROLL CALL: Ayes: Victor, Yandell, Eltrevoog, Frye, Hamilton, Olson

Nays:

Motion Carried

15. ADJOURNMENT

The meeting adjourned at 7:51 p.m.



President, Board of Education

6-19-19
Date



Secretary, Board of Education