

**MINUTES OF THE FINANCE/PERSONNEL COMMITTEE MEETING OF SENECA TOWNSHIP
HIGH SCHOOL, DISTRICT 160, SENECA, ILLINOIS**

A meeting of the Finance/Personnel Committee was held on April 3, 2019 at 5:30 p.m. The meeting was called to order with the following members present: Ron Frye, Rich Hamilton, and Jason Eltrevoog. Also present: Jim Carlson.

Public Comment

There was no public comment.

A. Finance

1. Milk and Bread Bids

Dr. Carlson reviewed two milk bids and one bread bid. Central Illinois Produce submitted the lowest quote for milk, which saw no increase from the previous year. Alpha Baking Company provided a Bread quote. The only increase from last year is White/Wheat Sandwich Bread increased by \$.05 to \$1.86/loaf.

2. Lunch Fees

Dr. Carlson recommended no increase in lunch or breakfast costs. He stated that Chili/Soup was removed from the ala carte menu and the cost of French fries was reduced from \$1.50 to \$1.00.

3. Registration Fees

Dr. Carlson reviewed the results of a survey conducted by Coal City School District regarding various fees. Dr. Carlson recommended no increase to student registration fees, driver education fees, or summer school fees for the 2019-20 school year.

4. Vision Insurance

Dr. Carlson reviewed the VSP Vision Care insurance costs. Renewal rates are \$34.20 per eligible employee, which represents a 4% increase.

5. Capital Projects Fund

Dr. Carlson discussed the history of the fund balances in the capital projects fund. He reminded the committee that the FY 20 December Budget adopt did not immediately include transfers to the Capital Projects Fund, but that the administration will evaluate the wisdom of any such transfers as the 19-20 school year progresses.

6. Special Education Transportation

Dr. Carlson compared present year special education transportation costs with last year's costs. Costs are down, but the administration anticipates a sizable bill for a student presently transported by Saratoga School District.

B. Personnel

1. Aide Resignation

Dr. Carlson reviewed a letter of resignation from Angie Warwick, special education aide, effective Friday, April 12, 2019.

2. New Teachers

Dr. Carlson discussed the administration recommendations for Chemistry Teacher and Special Education Teacher.

3. Non-Union Raises

The committee considered salary increases for non-union salaried employees. The committee recommended raises consistent with union employees.

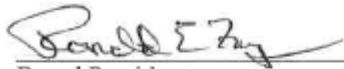
4. Hillmann Pediatric Therapy Professional Service Agreement

Dr. Carlson reviewed the proposed contract with Hillmann Pediatric for PT/OT services for school year 2019-20. The \$73/hr. cost represents a \$1.00 per hour increase from last year.

C. Other

D. Adjournment

The meeting adjourned at 6:10 p.m.



Board President



Board Secretary

4-17-19

Date