

MINUTES OF THE FINANCE/PERSONNEL COMMITTEE MEETING OF SENECA  
TOWNSHIP HIGH SCHOOL, DISTRICT 160, SENECA, ILLINOIS

A meeting of the Finance/Personnel was held on August 1, 2018 at 5:30 p.m. The meeting was called to order with the following members present: Ron Frye, Rich Hamilton, and Jason Eltrevoog. Also present were Dan Stecken.

A. Public Comment - None

B. Finance

1. 2018-19 Budget

Mr. Stecken presented the tentative September amended budget. Items of discussion included Board Goals of 1+ year's operating expenses in fund balances; fund transfers; and the HLS 1.8 (2.1 overall) million bond. Reviewed the Budget Summary pages noting changes in last year's amounts compared to the 18-19 amounts.

2. 2017-18 Year End Information

Mr. Stecken presented information regarding the use of vendors. Board members were pleased to see the district use local vendors as possible. The top local vendor expenditures exceeded \$385,000 in FY 18. The Top 20 vendor list was taken from the vendors over \$2500 required publication. Board members discussed the large amounts paid to Blue Cross Blue Shield of Illinois, while also discussing other key vendors.

3. Employee Health Insurance

A 5.09% increase in the rate of insurance costs is expected with an increased cost of \$160,000. It was also noted that salaries are down with teacher retirements, but to recruit the best teachers, sometimes proven commodities come with larger employee benefit amounts. A goal is to continue to provide great benefits, but manage costs.

C. Personnel

1. Special Education Driver

Board members reviewed the employment packet of our new special education van driver.

2. Club Sponsor Job Description

Reviewed the Club Sponsor Job Description.

3. Professional Development Report

Mr. Stecken noted tuition reimbursement for Dual Credit teacher coursework with 2017-18 teacher programs, as well as anticipated new teacher coursework in 2018-19.

D. Goals Report

Mr. Stecken presented progress on Board generated measurable goals.  
Board Goal: to increase fund balances 5-8% each year FY16-FY20. After the audited financials. were tabulated, the goal was met with a 7.11% growth in fund balances from FYI 7 to FY18.

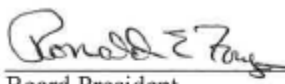
Staff evaluations, as well as faculty evaluation cycles, were discussed.

E. Other

No other business was discussed.

F. Adjournment

The meeting adjourned at 6:22 p.m.

  
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Board President

  
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Board Secretary

8-15-18  
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Date