

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF
SENECA TOWNSHIP HIGH SCHOOL, DISTRICT 160, SENECA, IL

A regular meeting of the Seneca Township High School Board of Education was held on June 19, 2019, at 6:00 p.m. President Frye called the meeting to order with roll call.

1. ROLL CALL: Present: Johnson, Hamilton, Frye, Olson, Victor, Eltrevoog
Absent: Yandell

Others present: Superintendent Jim Carlson, Principal Marty Voiles, Assistant Principal Michael Coughlin, Recording Secretary Nadine Maierhofer, Dan Stecken CSBO.

2. RECOGNITION OF GUESTS AND VISITORS

There were no student award winners present.

3. INVESTMENT REPORT

Dr. Carlson reviewed the Investment Report. President Frye stated that the Investment Report would stand approved as presented, subject to audit.

4. FINANCIAL INFORMATION

Dr. Carlson reviewed the Financial Dashboards.

5. TREASURER'S REPORT

Dr. Carlson presented the Treasurer's Report in Rob Maierhofer's absence. President Frye stated that the Treasurer's Report would stand approved subject to audit.

6. APPROVAL OF MINUTES

- A. Regular Minutes, May 15, 2019 Meeting
- B. Building, Grounds, and Transportation Committee Minutes, June 5, 2019 Meeting
- C. Finance/Personnel Committee Minutes, June 5, 2019 Meeting
- D. Co-Curricular Committee Minutes, June 12, 2019 Meeting

Dr. Carlson stated he received no additions or corrections to the minutes. President Frye stated minutes would stand approved as presented.

7. ACCOUNTS PAYABLE

Dr. Carlson reviewed the accounts payable.

President Frye asked for a motion to approve the accounts payable as presented.

A motion was made by Joe Johnson and seconded by Rich Hamilton to approve the accounts payable as presented.

ROLL CALL: Ayes: Johnson, Olson, Victor, Eltrevoog, Frye, Hamilton
Nays:
Motion Carried

8. PUBLIC COMMENT

No requests for public comment were received.

9. EDUCATIONAL ITEM

No educational items were presented.

10. COMMITTEE REPORTS

Jason Eltrevoog gave the Board a recap from the Finance/Personnel Committee Meeting.

Mark Victor gave the Board a recap from the Building, Grounds, & Transportation Meeting.

Ron Frye gave the Board a recap from the Co-Curricular Meeting.

11. SUPERINTENDENT'S REPORT

A. Finance Report

1. Property/Casualty, Workers' Comp, Student Insurance

Dr. Carlson stated that the property/casualty went up \$84, workers' comp decreased \$1,704. This is also our 3rd year with PSIC.

A motion was made by Joe Johnson and seconded by Mark Victor to approve the renewal for Property/Casualty, Workers' Comp, and Student Insurance.

ROLL CALL: Ayes: Johnson, Olson, Victor, Eltrevoog, Frye, Hamilton
Nays:
Motion Carried

2. Grundy Bank Lease Agreement

Mr. Stecken stated that the funds from this lease will be used to pay for ½ a fleet of student laptops and some staff desktops.

A motion was made by Mark Victor and seconded by Jason Eltrevoog to approve the Grundy Bank Lease Agreement as presented.

ROLL CALL: Ayes: Victor, Eltrevoog, Frye, Hamilton, Johnson, Olson
Nays:
Motion Carried

3. Treasurer Bond

Dr. Carlson stated that Nixon Insurance Company provides the bond in the amount of \$6,000,000. The premium is \$4834, the same price as last year.

A motion was made by Rich Hamilton and seconded by Mark Victor to approve the Treasurer Bond as presented.

ROLL CALL: Ayes: Hamilton, Johnson, Olson, Victor, Eltrevoog, Frye,
Nays:
Motion Carried

4. Park Board Intergovernmental Agreement

Dr. Carlson stated that the Board has waived the annual Park Board facility usage payment of \$3,500 for the last seven years, he is recommending that the Board waive it again this year. He also stated that this was discussed within the Finance/Personnel Committee Meeting this month and they also concur with this approach.

A motion was made by Mark Victor and seconded by Rich Hamilton to waive the facility usage fee associated with the Village Intergovernmental Agreement.

ROLL CALL: Ayes: Victor, Eltrevoog, Frye, Hamilton, Johnson, Olson
Nays:
Motion Carried

5. Adult Lunch Prices

Dr. Carlson stated that we recently learned that the adult lunch prices must be \$.40 greater than an individual student lunch price. Therefore, we have to adjust the adult lunch prices, where the student lunch prices will remain the same as last year.

A motion was made by Jason Eltrevoog and seconded by Mark Victor to approve an increase to the Adult Lunch prices as presented.

ROLL CALL: Ayes: Eltrevoog, Frye, Hamilton, Johnson, Olson, Victor
Nays:
Motion Carried

6. Contract - Reflective Learning

Dr. Carlson stated a contract with Reflective Learning would give us a fresh set of eyes to assess the teachings and learning process here at SHS. He explained that there would be a special emphasis on ensuring the "Seneca Way" is happening in every classroom and examining ways to improve student achievement in mathematics.

A motion was made by Jason Eltrevoog and seconded by Rich Hamilton to approve the Reflective Learning Contract as presented.

ROLL CALL: Ayes: Eltrevoog, Frye, Hamilton, Johnson, Olson, Victor
Nays:
Motion Carried

7. Proven IT Contract

Dr. Carlson stated that our Proven IT contract is set to expire in the summer of 2020. Proven has offered a new, five-year agreement that does not raise costs, and will give us some significant benefits as well. This new contract will not begin until January of 2020.

A motion was made by Mark Victor and seconded by Jason Eltrevoog to approve the contract with Proven IT as presented.

ROLL CALL: Ayes: Victor, Eltrevoog, Frye, Hamilton, Johnson, Olson
Nays:
Motion Carried

B. Personnel Report

1. Approve new Job Description - SE Director/School Psychologist
2. CTE Aide - Kevin Misener will be reduced to part-time
3. Employ Special Education Program Aide -Abby Klicker
4. Coaching Resignations - Dan Stecken, Nick Kirkton
5. 19-20 Co-Curricular Assignments

C. Building, Grounds & Transportation

1. Building Update

Dr. Carlson stated that the track resurfacing project step one was completed the week of June 3rd. They will be back to paint lines and add numbers later this month. The LED lighting project is progressing very quickly. All 100 fixtures in Phase 1 were installed in 12 days in addition to them removing ballasts and installed 250 LED bulbs in fixtures we won't replace. Barry Buchanan has many other projects that his summer workers will be working on over the next several months.

D. Policy

1. Final Exam Exemption

Dr. Carlson stated that there will be an opportunity to earn an exemption or exemptions on final exams for the next school year for all grade levels with limitations. These limitations include: academic performance, attendance, and discipline referrals. Those students with perfect attendance can earn an additional final exam exemption provided all other criteria is satisfied.

A motion was made by Sara Olson and seconded by Mark Victor to approve the Final Examination Exemption Policy as presented.

ROLL CALL: Ayes: Olson, Victor, Eltrevoog, Frye, Hamilton, Johnson
Nays:
Motion Carried

2. Seneca High School Career Practicum

Dr. Carlson stated that this is an independent study program for Juniors and Seniors that allows students to explore educational opportunities not presently offered in the SHS curriculum. This will be based on the student's individual career path and educational goals and is developed into five unique pathways of the student's choice. Our Policy Committee reviewed this program and has also recommended adopting this policy.

A motion was made by Jason Eltrevoog and seconded by Rich Hamilton to adopt the Seneca High School Career Practicum as presented.

ROLL CALL: Ayes: Eltrevoog, Frye, Hamilton, Johnson, Olson, Victor
Nays:
Motion Carried

3. Handbooks Adoption: Student, Activity, Teacher, Athletics, & Staff

Dr. Carlson stated that there are no changes to the Activity, Teacher, Athletics or Staff Handbooks. There are minor changes to the Student Handbook.

A motion was made by Mark Victor and seconded by Joe Johnson to adopt the Handbooks as presented.

ROLL CALL: Ayes: Victor, Eltrevoog, Frye, Hamilton, Johnson, Olson
Nays:
Motion Carried

E. Risk Management Plan

Dr. Carlson stated each year the Board will review, update, and approve this plan. There are no changes to the Risk Management Plan at this time and the items listed in the plan will be charged to the Tort Fund.

A motion was made by Mark Victor and seconded by Rich Hamilton to adopt the Risk Management Plan as presented.

ROLL CALL: Ayes: Victor, Eltrevoog, Frye, Hamilton, Johnson, Olson
Nays:
Motion Carried

F. Open and Close Activity Accounts

Dr. Carlson stated that each year we open and close activity accounts as needed. This year we will close the Class of 2019 and open the following accounts: Art Club, Class of 2023, Dance Team and GSA.

A motion was made by Rich Hamilton and seconded by Jason Eltrevoog to approve the opening and closing of the Activity Accounts as presented.

ROLL CALL: Ayes: Hamilton, Johnson, Olson, Victor, Eltrevoog, Frye
Nays:
Motion Carried

G. Settlement Agreement with Fredrick Quinn Corporation

Dr. Carlson explained the outcome of the Fredrick Quinn Corporation settlement agreement.

H. Executive Session - None

12. PRINCIPAL/ASSISTANT PRINCIPAL REPORT

A. End of the Year Stats

Mr. Coughlin went over some highlights for the 2018-2019 school year: enrollment was right above the 400 mark, daily attendance was 384 per day, 19 students earned perfect attendance all year, referrals were down from last year, tobacco violations are up. Mr. Coughlin explained that we need to address and educate students and faculty on the importance and safety of tobacco usage.

13. ADMINISTRATIVE COMMUNICATIONS

Thank you on behalf of the O'Connor Family, FOIA request from John Laadt regarding Charter School Applications was read. Dr. Carlson mentioned that there were several Messages from the Superintendent to read.

14. ACTION ITEMS AFTER EXECUTIVE SESSION -There was no Executive Session

A. Personnel Report

A motion was made by Rich Hamilton and seconded by Mark Victor to approve the Personnel Report as presented.

ROLL CALL: Ayes: Hamilton, Johnson, Olson, Victor, Eltrevoog, Frye
Nayes:
Motion Carried

B. Employee Discipline

A motion was made by Mark Victor and seconded by Rich Hamilton to authorize a I-day suspension without pay for an employee as discussed in open session.

ROLL CALL: Ayes: Victor, Eltrevoog, Frye, Hamilton, Johnson, Olson
Nayes:
Motion Carried

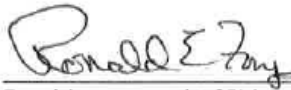
C. Settlement w/Fredrick Quinn Corporation

A motion was made by Mark Victor and seconded by Rich Hamilton to approve the Personnel Report as presented.

ROLL CALL: Ayes: Victor, Eltrevoog, Frye, Hamilton, Johnson, Olson
Nayes:
Motion Carried

15. ADJOURNMENT

The meeting adjourned at 7:20 p.m.



President, Board of Education

7-17-19

Date



Secretary, Board of Education

7-17-19

Date