

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF  
SENECA TOWNSHIP HIGH SCHOOL, DISTRICT 160, SENECA, IL

A regular meeting of the Seneca Township High School Board of Education was held on August 15, 2018, at 6:00 p.m. President Frye called the meeting to order with roll call.

1. ROLL CALL: Present: Johnson, Hamilton, Frye, Olson, Victor, Eltrevoog, Yandell

Others present: Superintendent Jim Carlson, Principal Marty Voiles, Assistant Principal Michael Coughlin, Recording Secretary Nadine Maierhofer, Seneca High School new employees: Bridget Losoff, Eric Grunauer, Becca Peebles, JR Welsh, Levi Derber, Allie Lardi, Tim Brungard, and Noah Champene; John Maurer from Wold Ruck Pate; and the Ottawa Radio.

2. RECOGNITION OF GUESTS AND VISITORS

New employees introduced themselves to the Board.

3. INVESTMENT REPORT

Dr. Carlson reviewed the Investment Report. President Frye stated that the Investment Report would stand approved as presented, subject to audit.

4. FINANCIAL INFORMATION

Dr. Carlson reviewed the Financial Dashboards.

5. TREASURER'S REPORT

In Rob Maierhofer's absence Dr. Carlson gave the Treasurer's Report. President Frye stated that the Treasurer's Report would stand approved subject to audit.

6. APPROVAL OF MINUTES

- A. Regular Minutes

Dr. Carlson stated he received no additions or corrections to the minutes. President Frye stated minutes would stand approved as presented.

7. ACCOUNTS PAYABLE

Dr. Carlson reviewed accounts payable. President Frye asked for a motion to approve the accounts payable as presented.

A motion was made by Joe Johnson and seconded by Rich Hamilton to approve the accounts payable as presented.

ROLL CALL: Ayes: Johnson, Olson Victor, Yandell, Eltrevoog, Frye, Hamilton  
Nays:  
Motion Carried

8. PUBLIC COMMENT

No request for public comment was received.

9. EDUCATIONAL ITEM

All Board Members were introduced to our new 2018-2019 Faculty members.

10. COMMITTEE REPORTS

Mark Victor gave an overview of the Building, Grounds & Transportation meeting held on August 1, 2018. Jason Eltrevoog gave an overview of the Finance & Personnel meeting held on August 1, 2018. Co-Curricular meeting was scheduled for August 8, 2018, and was canceled due to unavailability of members.

11. SUPERINTENDENT'S REPORT

A. Finance Report

1. Tentative Amended 2018-2019 Budget

Dr. Carlson stated that the Budget is not balanced due to the expenditures from our Health Life Safety (HLS) projects. Bond proceeds came in last Fiscal Year and are being expended this Fiscal Year. When HLS is factored out, the budget is balanced. There will be a Budget and Transfer Hearing on September 19, 2018, at 5:50pm prior to the regular meeting. The Budget and Transfer Resolutions will be adopted at the September Board meeting.

2. Employee Health Insurance

Dr. Carlson stated that health insurance rates from Blue Cross/Blue Shield increased 5.09%. This will result in an increased cost of approximately \$160,000.

A motion was made by Jason Eltrevoog and seconded by Rich Hamilton to approve the Employee Health Insurance as presented.

ROLL CALL: Ayes: Eltrevoog, Frye, Hamilton, Johnson, Olson, Victor, Yandell  
Nays:  
Motion Carried

B. Personnel Report

Dr. Carlson discussed the Personnel Report.

1. Update on the Co-Curricular List employing:  
Head Cheerleader - Abby Klicker, Assistant Cheerleader - Tammy Blake  
Year Book Photographer - Chad Paulson, and Sip Chair - Eric Vroman
2. Club Sponsor Job Description - Mr. Haines created a job description for each of our club sponsors, which must be signed by each sponsor.
3. Employment of Special Needs Driver-Allison Griffin
4. Professional Development Report:  
This report details the type of graduate programs we approve and the total cost to the district.

A motion was made by Sara Olson and seconded by Rich Hamilton to approve the Personnel Report as presented.

ROLL CALL: Ayes: Olson, Victor, Yandell, Eltrevoog, Frye Hamilton, Johnson  
Nays:  
Motion Carried

C. Building, Grounds & Transportation

1. Building Update

Dr. Carlson reviewed various building related projects and issues.

2. Award Bid for Auditorium Project

John Maurer gave a summary of the bids received for the Auditorium Project. He stated after reviewing bids from Block Electric Co., JB Contracting Corp., and Associated Electrical Contractors, he believes that Block Electric being the lowest bidder is very capable in completing satisfactory work in accordance with the bid documents.

A motion was made by Joe Johnson and seconded by Mark Victor to accept the bid from Block Electric as presented.

ROLL CALL: Ayes: Johnson, Olson, Victor, Yandell, Eltrevoog, Frye, Hamilton

Nays:

Motion Carried

D. Measureable Goals

Dr. Carlson presented several highlights of our Measureable Goals. Highlights mentioned included: Increased fund balances; A's and B's percentages; percentages of F's; number of students enrolled in upper level courses and the number of students that obtained college credits or certifications after being enrolled in the upper level courses; percentages of D's and F' s; Co-Curricular; parent participation in conferences; and newly hired staff meeting their probation status.

E. Executive Session

Dr. Carlson indicated he would ask for an Executive Session at the end of the meeting.

12. PRINCIPAL/ASSISTANT PRINCIPAL REPORT

A. Summer School Recap

Mr. Voiles reported the summer school program was a success.

B. 2018-2019 Registration Update

Mr. Voiles stated that as of the last count today, August 15, 420 students were registered. It is anticipated for this school year, enrollment will be approximately 430 students. He indicated after looking at numbers enrolled in our feeder schools, projected numbers for the 2019-2020 school year could be as low as 400 enrolled students.

13. ADMINISTRATION COMMUNICATION AND FOIA REPORT

Dr. Carlson referred to two FOIA's pertaining to NBC Investigates and Hoffman SEIU Requests.

Dr. Carlson referred to the Weekly Message newsletter from the State Superintendent.

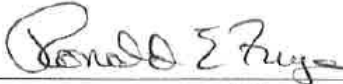
Dr. Carlson stated a thank you from the Danielson family for flowers was received.

14. EXECUTIVE SESSION

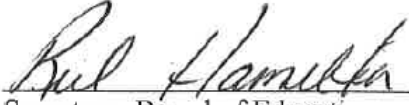
There was no executive session.

15. ADJOURNMENT

The meeting adjourned at 7:06 p.m.

  
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President, Board of Education

9-19-18  
Date

  
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Secretary, Board of Education