

**Seneca-Township High School Library Media Program  
2024-2025 School Year  
Adopted June 19, 2024**

**The Purpose of this plan is to comply with the requirements for recognition as it relates to Library Media Programs. The plan below uses the regulations delineated in 23 Illinois Administrative Code 1.420(o) relative to Library Media Program.**

*OJ Library Media Programs*

*23 ILLINOIS ADMINISTRATIVE CODE 1.420*

*SUBTITLE A SUBCHAPTER a*

*Each school district shall provide a program of library media services for the students in each of its schools. Each district's program shall meet the requirements of this subsection (o).*

*1) General*

*The program shall include an organized collection of resources that circulate to students and staff in order to supplement classroom instruction, foster reading/or pleasure, enhance information literacy, and support research, as appropriate to students of all abilities in the grade levels served. No later than the beginning of the 2014-15 school year, a district that relies solely upon the collection of a local public library shall maintain evidence that students receive instruction, direction, or assistance in locating and using resources that are applicable to these purposes from an individual who is qualified under Section 1.755 of this Part and who is acting on behalf of the school district.*

**Seneca Township High School maintains an organized collection of resources for students of all abilities in grades 9-12 and staff, which supplement classroom instruction, foster reading for pleasure, enhance information and media literacy, and support research.**

*2) Financial Resources*

*Each district's annual budget shall include an identifiable allocation for resources and supplies for the program, except that a unit district serving fewer than 400 students or an elementary or high school district serving fewer than 200 students may demonstrate that it is meeting its students' needs through alternate means that the district has determined are adequate in light of local circumstances.*

**The annual Seneca Township High School Budget (Line 2220) allocates sufficient funds for resources and supplies for the Library Media program.**

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### 3) Facilities

*If there is no single location within a particular attendance center that is specifically devoted to a library media center, such as where classroom collections have been established instead, the district shall ensure that equitable access to library media resources is made available to students in all the grade levels served. If students' only access to library media resources is achieved by visiting a location outside their attendance center, the district shall maintain records demonstrating that all students' regular schedules include time for this purpose.*

**Seneca Township High School maintains a library media center for its 9-12 students.**

### 4) Staff

*Nothing in this subsection (o)(4) shall be construed as prohibiting districts or schools from sharing the services of individuals qualified under Section 1.755 of this Part, and nothing in this subsection (o) shall be construed as permitting an individual who is not qualified as a library information specialist to assume that role. No later than the beginning of the 2009-10 school year, each district shall assign responsibility for overall direction of its program of library media services to an employee who holds an elementary, a secondary, a special K-12, a special preschool-age 21, an early childhood, or an administrative certificate. Except as otherwise provided in subsection (o)(4)(A) of this Section, the individual to whom this responsibility is assigned shall meet the requirements of Section 1.755 of this Part, and the individual to whom this responsibility is assigned shall not provide the services described in Section 1.755 of this Part unless he or she meets the requirements of that Section.*

**Seneca Township High School seeks to offer a quality library media program for all of its students in a fiscally responsible manner. As such, and in order to comply with staffing regulations identified in 23 Illinois Administrative Code 1.420(0)(4), Seneca Township High School has entered into agreement with Library Information Specialist Allison Peterson, certificate number (2094109), to provide consultative services.**

**Consultative Services will include but not be limited to advice with regard to the selection and organization of materials, provision of instruction in information and technology literacy, the growth, development, and evolution of library media centers in the 21st century, and structuring of the work of the library paraprofessional.**

*A) In the event that no employee of the district holds any of the qualifications enumerated in Section I. 755 of this Part, the individual to whom direction of the program is assigned shall be required to participate annually in professional development consisting of*

*i) undergraduate or graduate coursework in library science offered by a regionally accredited institution of higher education; or*

*ii) one or more workshops, seminars, conferences, institutes, symposia, or other similar training events that are offered by the Illinois State Library, a regional library system, or another professional librarians' organization; or*

*iii) one or more "library academies" if these are made available by or at the direction of the State Superintendent of Education.*

**The day-to-day operation of the library media center is overseen by Jodi Trager. Jodi holds a Bachelors of Science degree from Illinois State University. Additionally, Jodi currently has a Paraprofessional Educators Endorsement license (2130813). This license is valid and registered until 06/30/2028 at the LaSalle/Putnam ROE #35.**

**The Seneca Township High School Library Technical Assistant will participate annually in professional development as required by 23 Illinois Administrative Code 1.420(o)(4)(A).**

*B) A district that is otherwise unable to fulfill the requirements of this subsection (o)(4) shall ensure that the overall direction of the library media program (e.g., selection and organization of materials, provision of instruction in information and technology literacy, structuring the work of library paraprofessionals) is accomplished with the advice of an individual who is qualified pursuant to Section I. 755 of this Part.*

**The overall direction of the Seneca Township High School library media program, including the selection and organization of materials, provision of instruction in information and technology literacy, and structuring of the work of the library paraprofessionals is accomplished with the advice of a qualified Library Information Specialist.**

**Per the consultative agreement, Allison Peterson will provide Seneca Township High School such advice.**

**Allison Peterson maintains a PEL(2094109) with a Library Information Specialist endorsement (Grades 9-12) issued by the Illinois State Board of Education. This certificate is valid and registered until 06/30/2025 at the Grundy/Kendall County Regional Office of Education.**